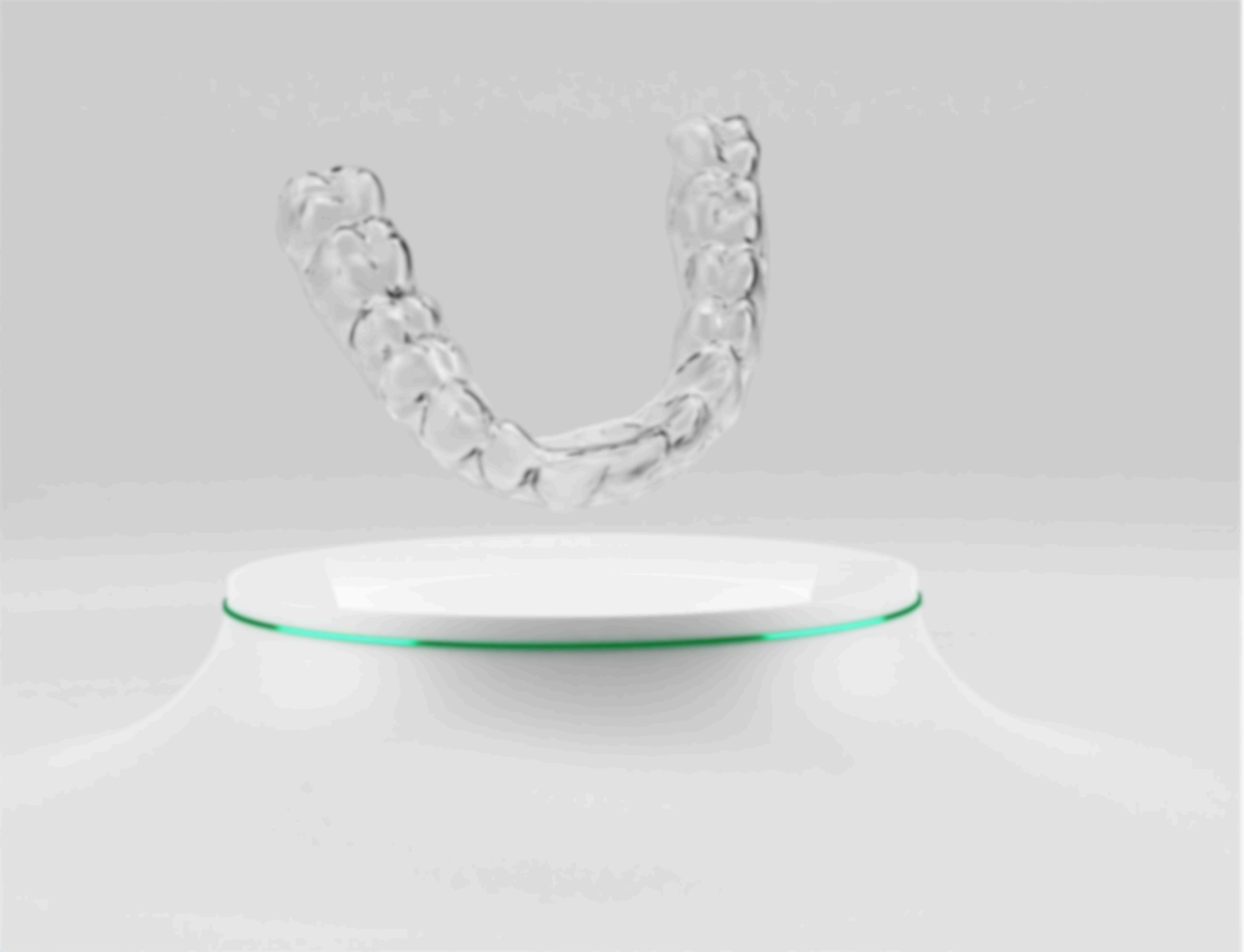
How to Register on the Aligner Portal



English

Aligner Portal

Username

Password

Remember me

Recover my password

Sign In

Register

Fill up the mandatory fields

English

Aligner Portal

Clinic / Business name *
Demo Business

First Name *
Doctor

Last Name *
Test

Email *
demodoctor@demo.com
Your valid email address

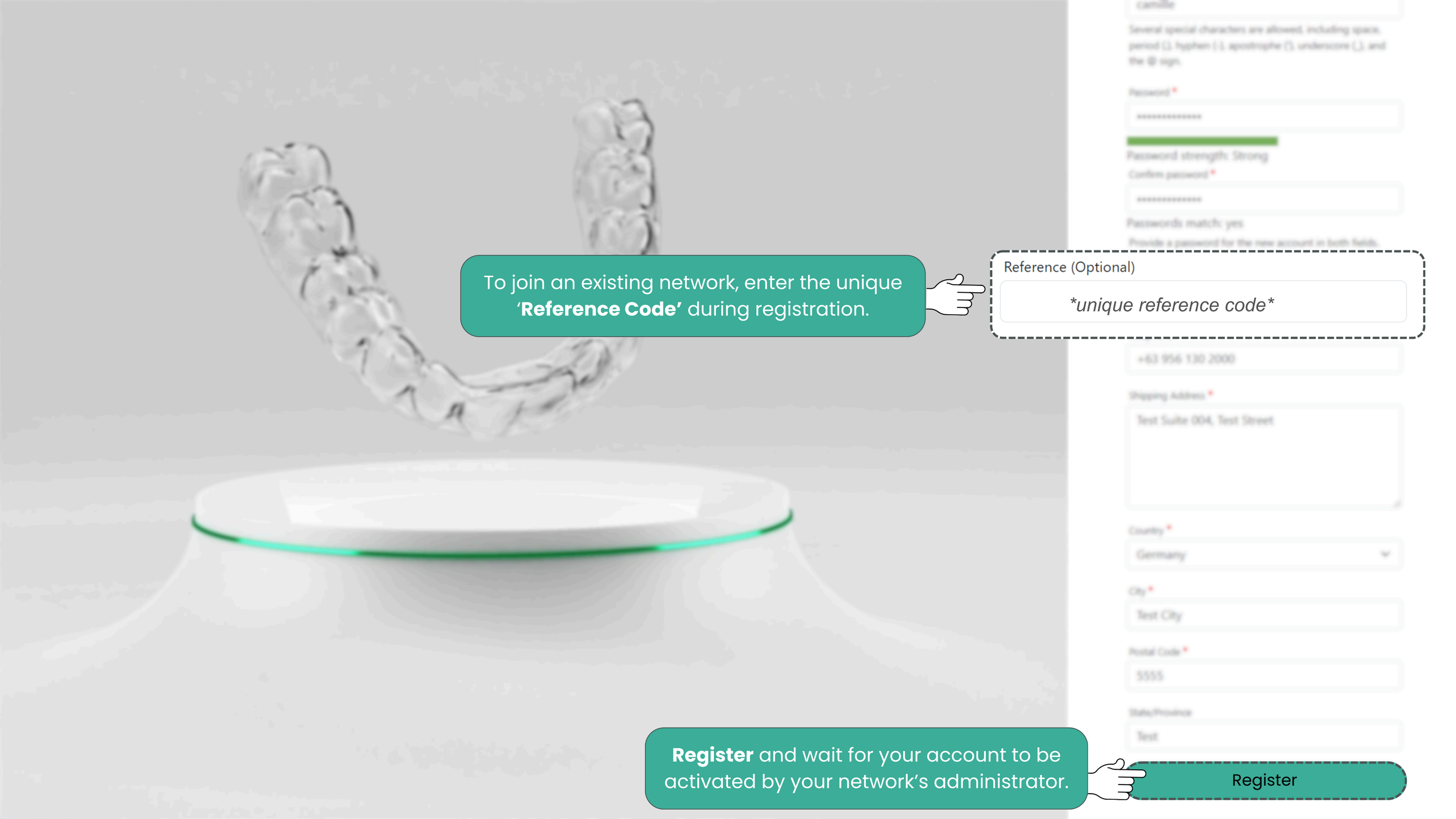
Username *
DemoDoctor
Several special characters are allowed, including space, period (.), hyphen (-), apostrophe ('), underscore (_), and the @ sign.

Password *
••••••••••••
Password strength: Strong

Confirm password *
••••••••••••
Passwords match: yes
Provide a password for the new account in both fields.

Reference (Optional)

Telephone
+63 956 130 2000


To join an existing network, enter the unique ‘**Reference Code’** during registration.
Reference (Optional)
unique reference code
Register and wait for your account to be activated by your network’s administrator.
Register

Aligner Portal

Admin Features

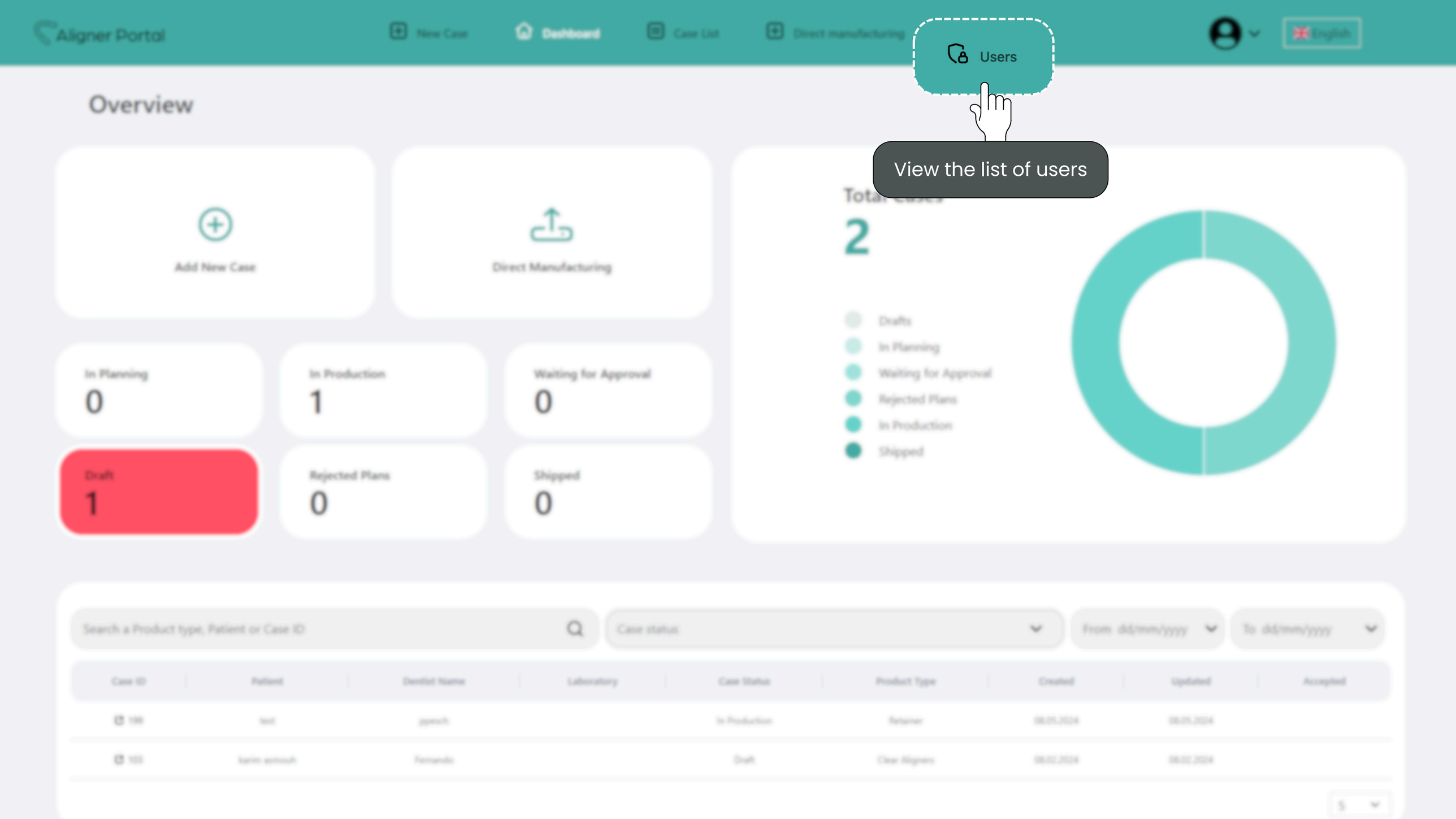
Go to page

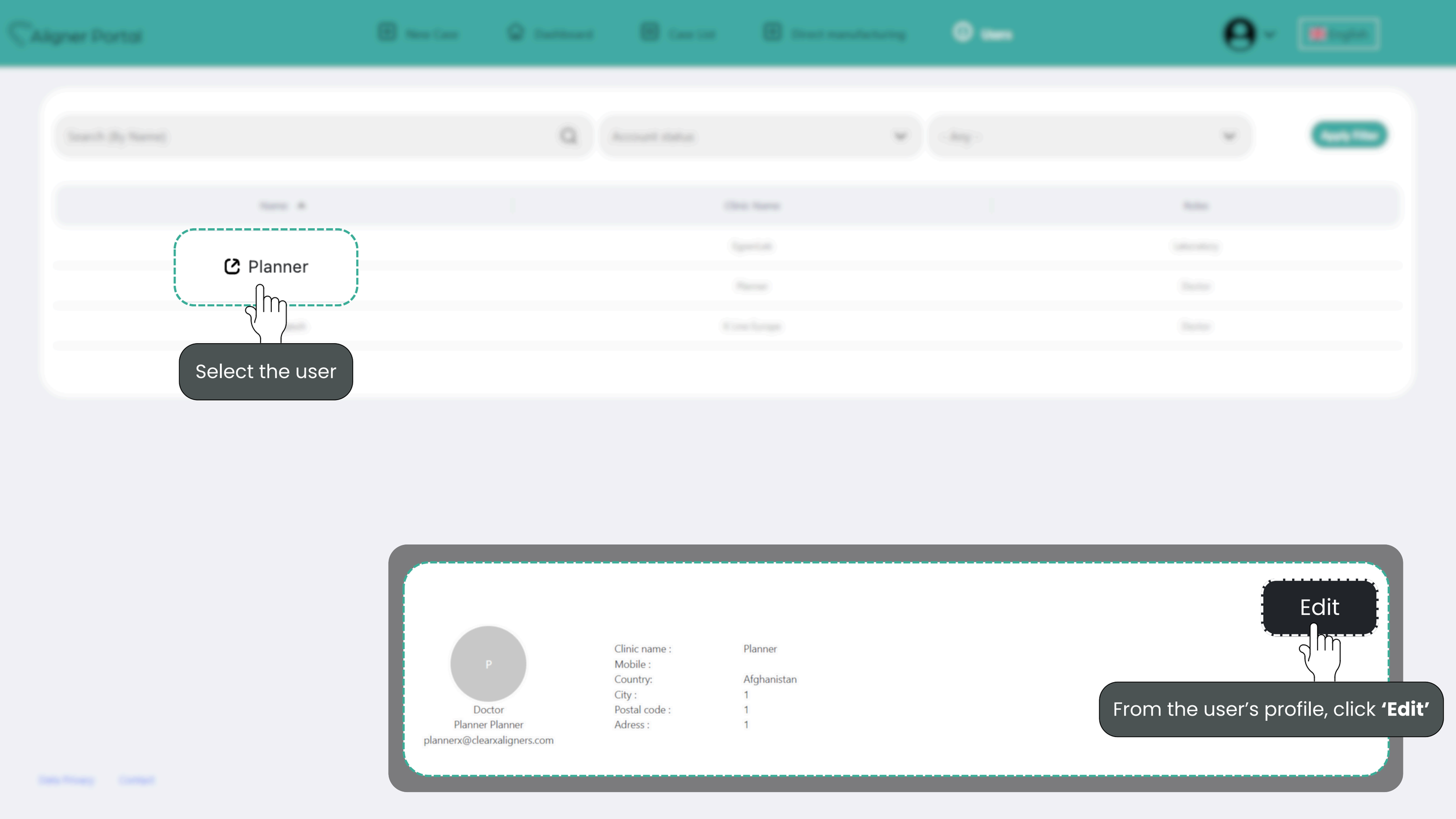
How to Activate a User's Account and Update/Review Profile Information

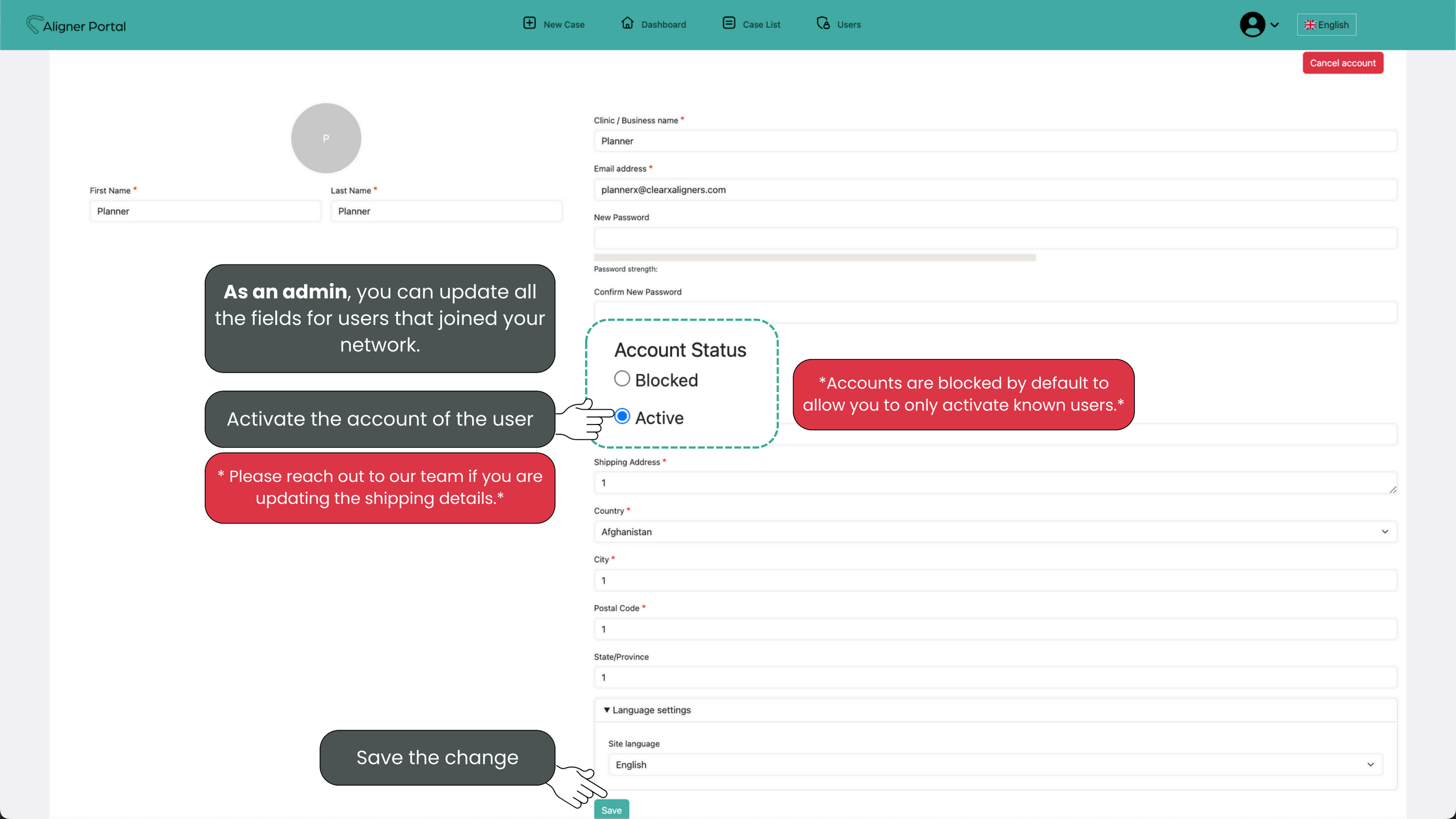
How to Assign a Case to a User

Aligner Portal

How to Activate a User’s Account and Update/Review Profile Information

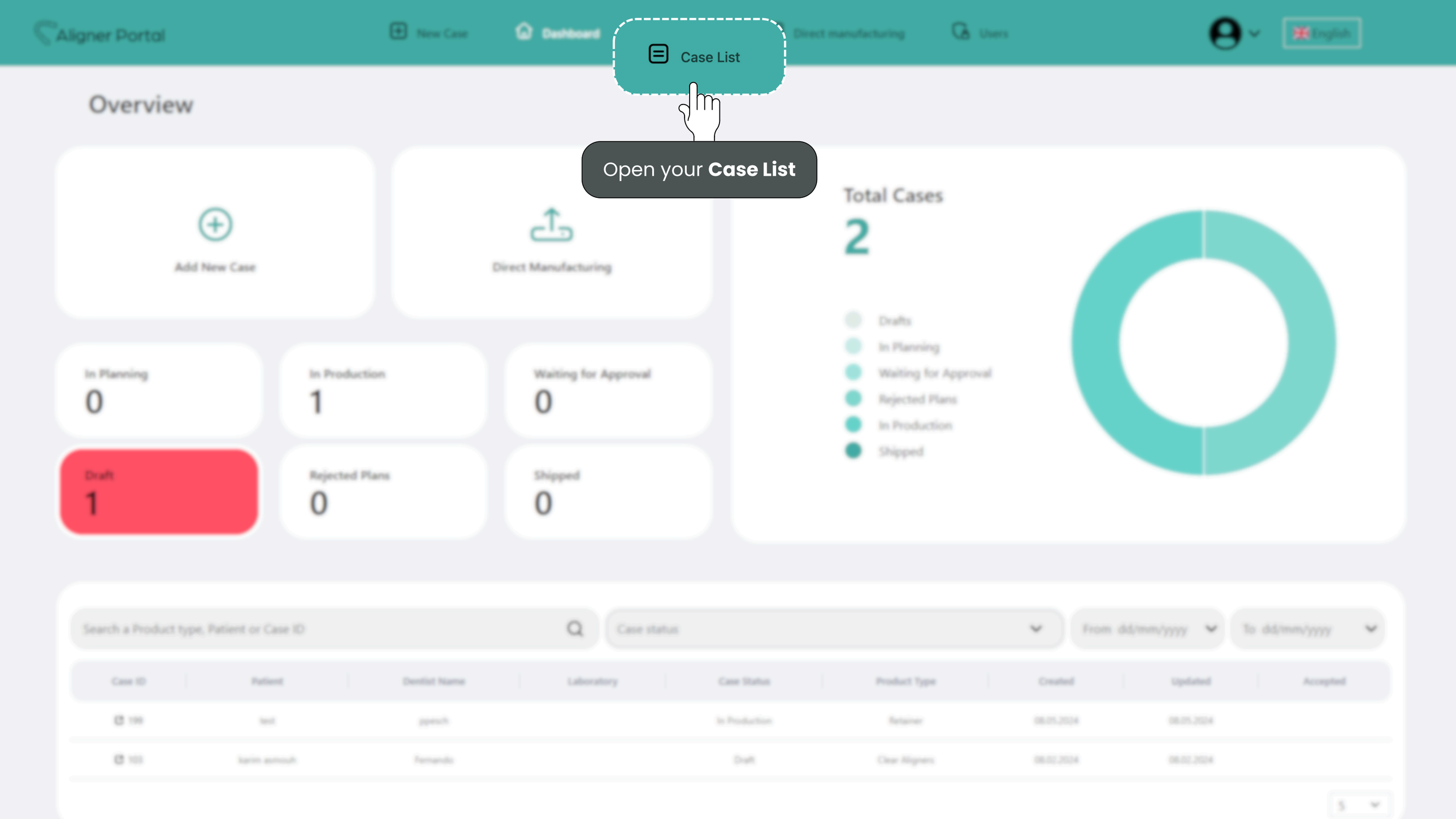

Aligner Portal
New Case
Dashboard
Case List
Direct manufacturing
Users
English
Overview
View the list of users
Add New Case
Direct Manufacturing
2
Drafts
In Planning
Waiting for Approval
Rejected Plans
In Production
Shipped
In Planning
0
In Production
1
Waiting for Approval
0
Draft
1
Rejected Plans
0
Shipped
0
Search a Product type, Patient or Case ID
Case status
From dd/mm/yyyy
To dd/mm/yyyy
Case ID
Patient
Dentist Name
Laboratory
Case Status
Product Type
Created
Updated
Accepted


Planner
Select the user
P
Doctor
Planner Planner
plannerx@clearxaligners.com
Clinic name : Planner
Mobile :
Country: Afghanistan
City : 1
Postal code : 1
Adress : 1
Edit
From the user's profile, click **'Edit'**


Aligner Portal
New Case
Dashboard
Case List
Users
English
Cancel account
P
First Name *
Planner
Last Name *
Planner
Clinic / Business name *
Planner
Email address *
plannerx@clearxaligners.com
New Password
Password strength:
Confirm New Password
As an admin, you can update all the fields for users that joined your network.
Account Status
Blocked
Active
Accounts are blocked by default to allow you to only activate known users.
Activate the account of the user
* Please reach out to our team if you are updating the shipping details.*
Shipping Address *
1
Country *
Afghanistan
City *
1
Postal Code *
1
State/Province
1
▼ Language settings
Site language
English
Save the change
Save

Aligner Portal

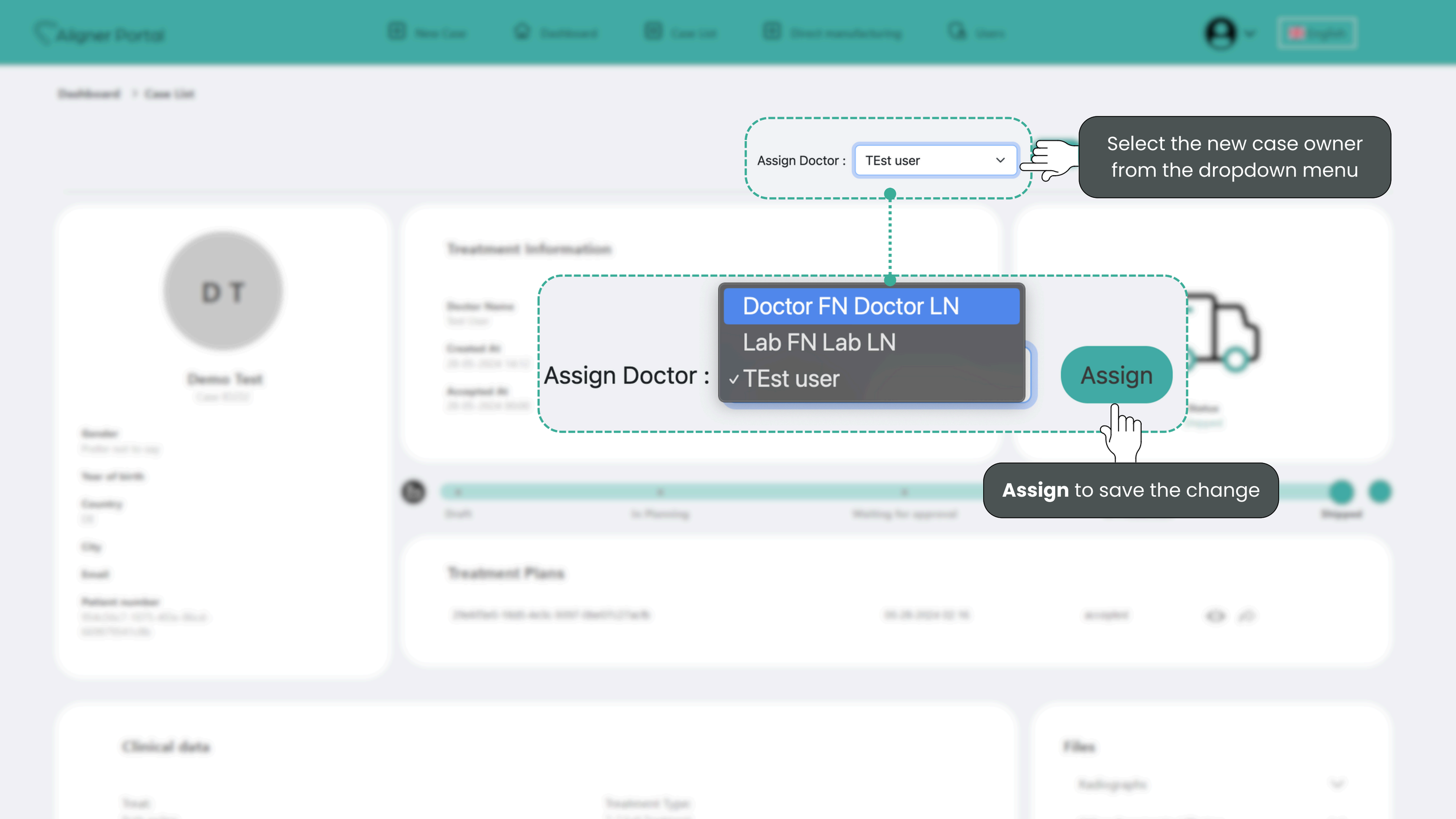
How to Assign a Case to a User


Aligner Portal
New Case
Dashboard
Case List
Direct manufacturing
Users
English
Overview
Open your **Case List**
Add New Case
Direct Manufacturing
Total Cases
2
Drafts
In Planning
Waiting for Approval
Rejected Plans
In Production
Shipped
In Planning
0
In Production
1
Waiting for Approval
0
Draft
1
Rejected Plans
0
Shipped
0
Search a Product type, Patient or Case ID
Case status
From dd/mm/yyyy
To dd/mm/yyyy
Case ID
Patient
Dentist Name
Laboratory
Case Status
Product Type
Created
Updated
Accepted

Search (By Patient name | Case Type | Select status | Search by Created Date | Search by Updated Date | Case ID | Apply Filter | Clear Filter

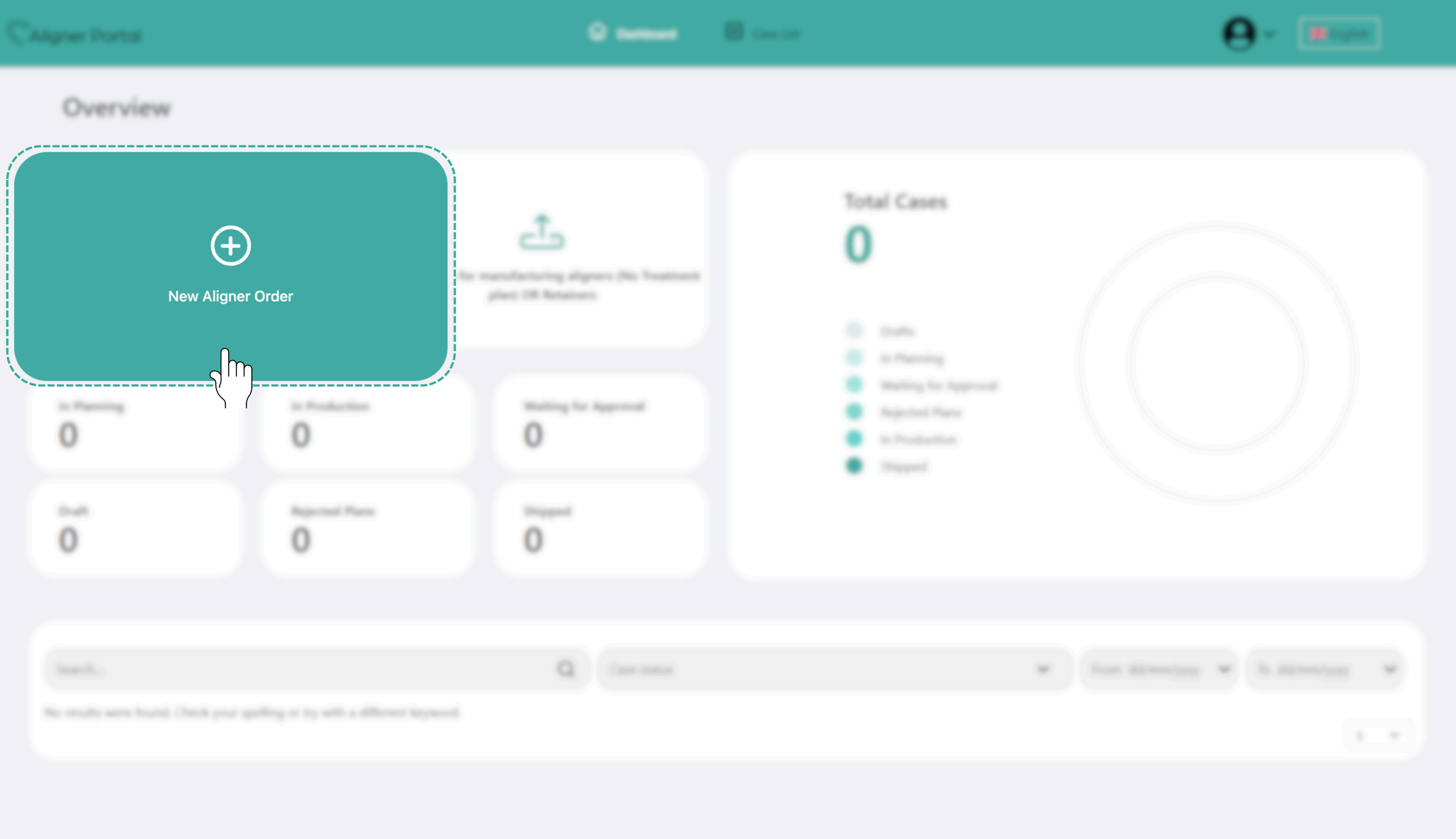
Case ID	Patient	Dentist Name	Laboratory	Case Status	Product Type	Created	Updated	Accepted
232	Demo Test	Test_user		Shipped	Clear Aligners	28.05.2024	31.05.2024	28.05.2024
	test patient	Doctor		In Planning	Clear Aligners	28.05.2024	28.05.2024	
	cilia	Test_user		In Planning	Clear Aligners	28.05.2024	28.05.2024	
	Test	Test_user		In Production	Retainer	28.05.2024	28.05.2024	
228	test patient	Test_user		In Planning	Clear Aligners	27.05.2024	27.05.2024	
227	Patient Test	Test_user		In Planning	Clear Aligners	24.05.2024	24.05.2024	
226	Boguena Test	Test_user		In Production	Retainer	24.05.2024	24.05.2024	
225	Boguena Test	Test_user		In Production	Clear Aligners	24.05.2024	24.05.2024	
224	Test Patient	Test_user		In Production	Retainer	23.05.2024	23.05.2024	
223	Test Test	Test_user		In Production	Retainer	23.05.2024	23.05.2024	
222	Test Patient	Test_user		In Planning	Clear Aligners	23.05.2024	23.05.2024	
221	Test Beatriz	Test_user		In Planning	Clear Aligners	23.05.2024	23.05.2024	
220	Test DM-Aligner	Test_user		In Production	Clear Aligners	23.05.2024	23.05.2024	
219	Test Patient	Test_user		In Production	Retainer	23.05.2024	23.05.2024	
218	Patient Test	Test_user		In Production	Retainer	22.05.2024	22.05.2024	
217	Test Adam	Test_user		In Planning	Clear Aligners	21.05.2024	22.05.2024	

Select the case that you want to assign to a user.


Assign Doctor :
TEst user
Select the new case owner from the dropdown menu
Assign Doctor :
Doctor FN Doctor LN
Lab FN Lab LN
✓ TEst user
Assign
Assign to save the change

Aligner Portal

How to Submit an Aligner Case for Treatment Planning


Aligner Portal
Dashboard
Case List
English
Overview
New Aligner Order
for manufacturing aligners (No Treatment plan) OR Retainers
Total Cases
0
Drafts
In Planning
Waiting for Approval
Rejected Plans
In Production
Shipped
In Planning
0
In Production
0
Waiting for Approval
0
Draft
0
Rejected Plans
0
Shipped
0
Search...
Case status
From dd/mm/yyyy
To dd/mm/yyyy
No results were found. Check your spelling or try with a different keyword.

Aligner Portal

Dashboard Case List Manual English

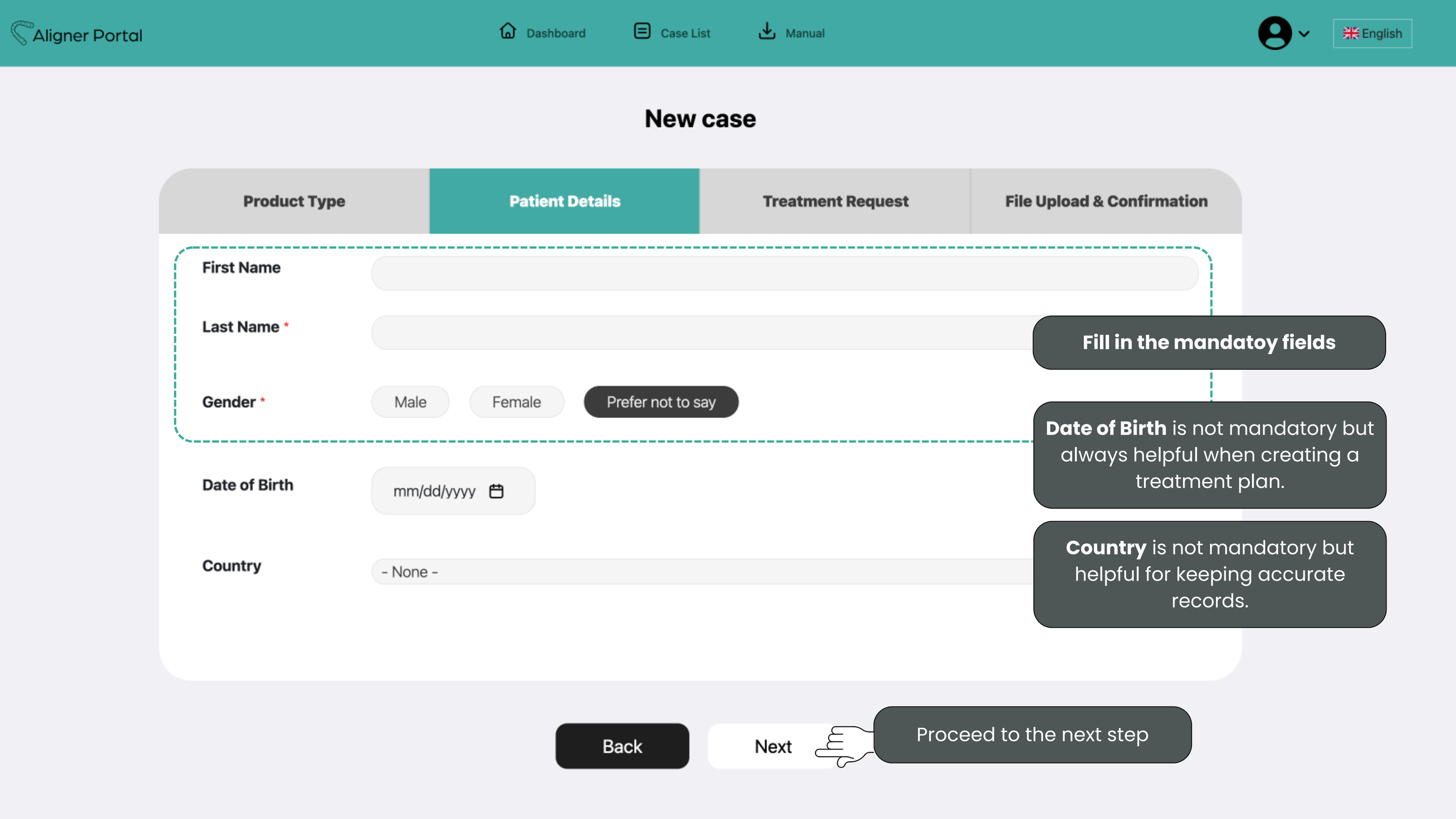
New case

Product Type | Patient Details | Treatment Request | File Upload & Confirmation

Clear Aligners (3D Aligners)

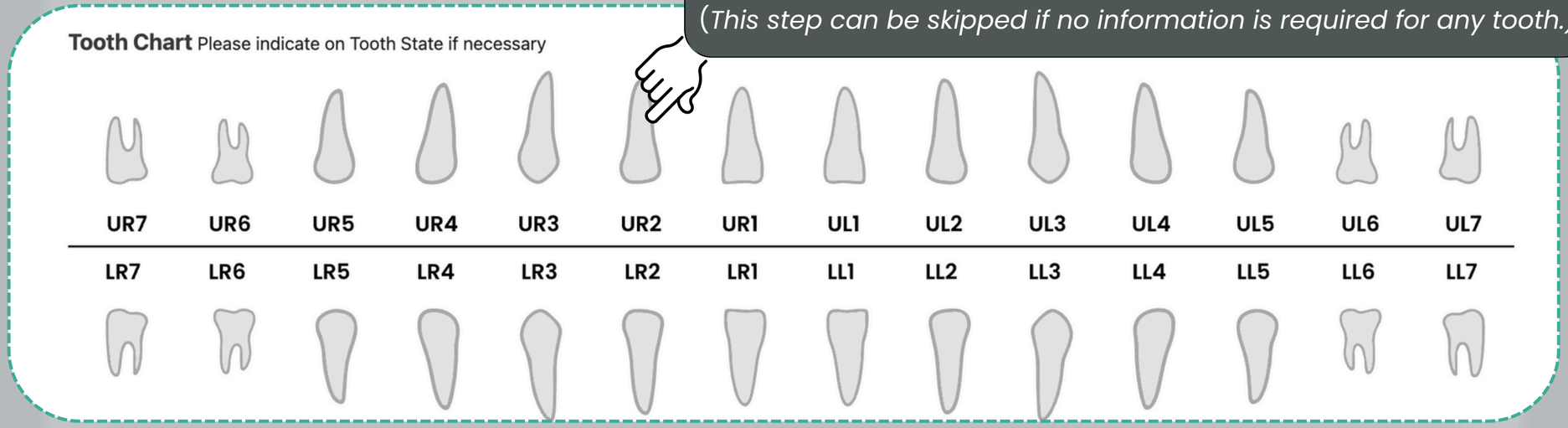
Whitening Tray

Next

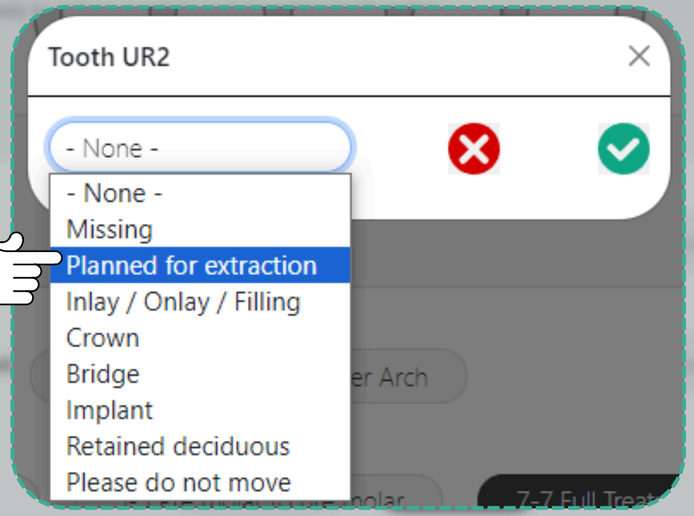

Aligner Portal
Dashboard
Case List
Manual
English
New case
Product Type
Patient Details
Treatment Request
File Upload & Confirmation
First Name
Last Name *
Gender *
Male
Female
Prefer not to say
Date of Birth
mm/dd/yyyy
Country
- None -
Back
Next
Fill in the mandatoy fields
Date of Birth is not mandatory but always helpful when creating a treatment plan.
Country is not mandatory but helpful for keeping accurate records.
Proceed to the next step

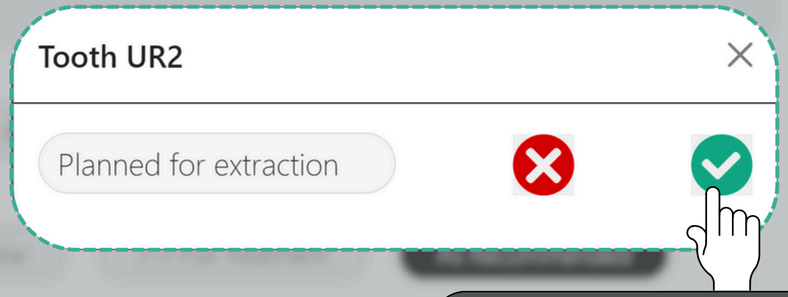
Click on a tooth to add any special information related to individual teeth, such as implants, bridges, or other details.

(This step can be skipped if no information is required for any tooth.)



From the dropdown, select the applicable note for each tooth

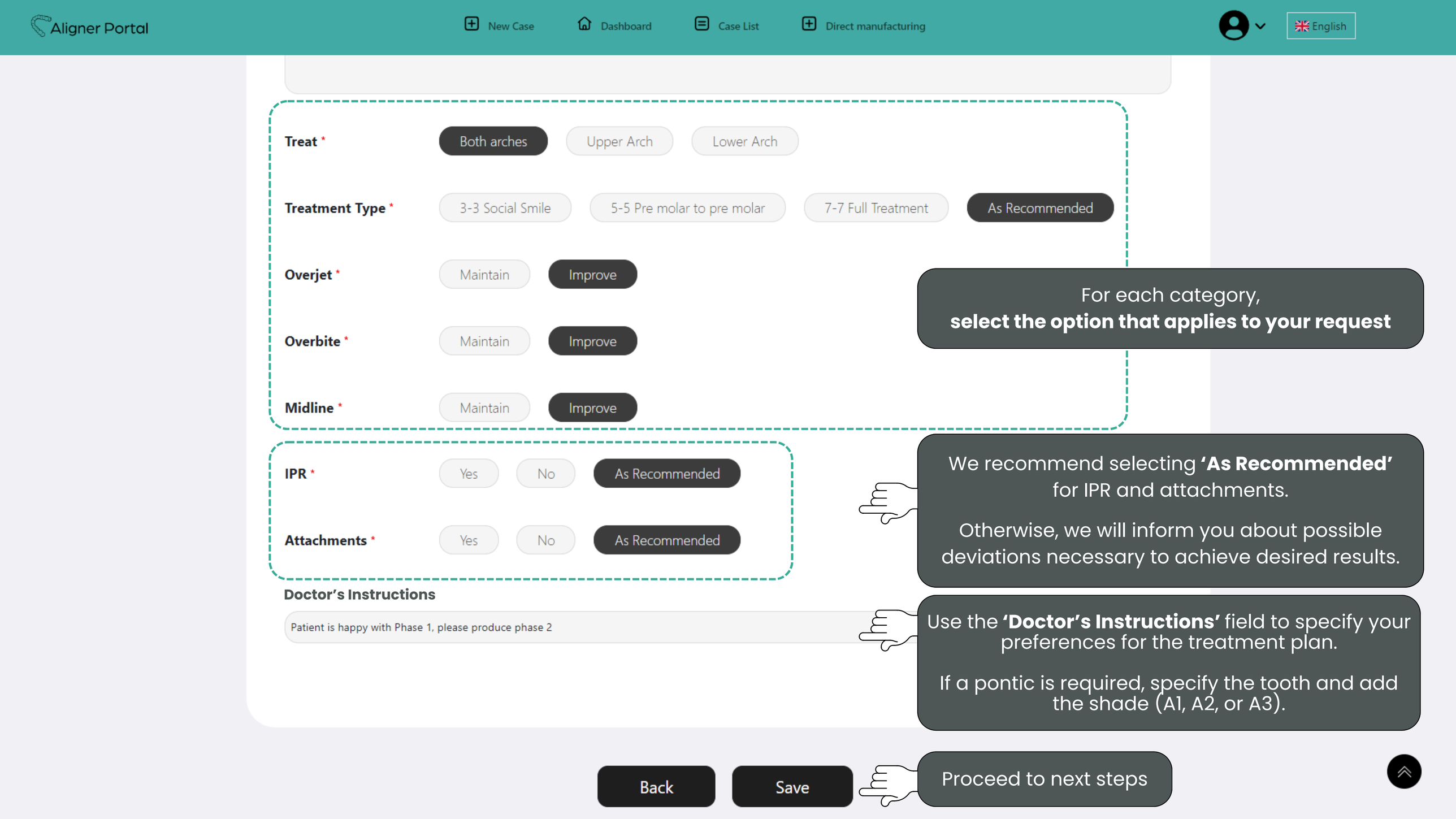


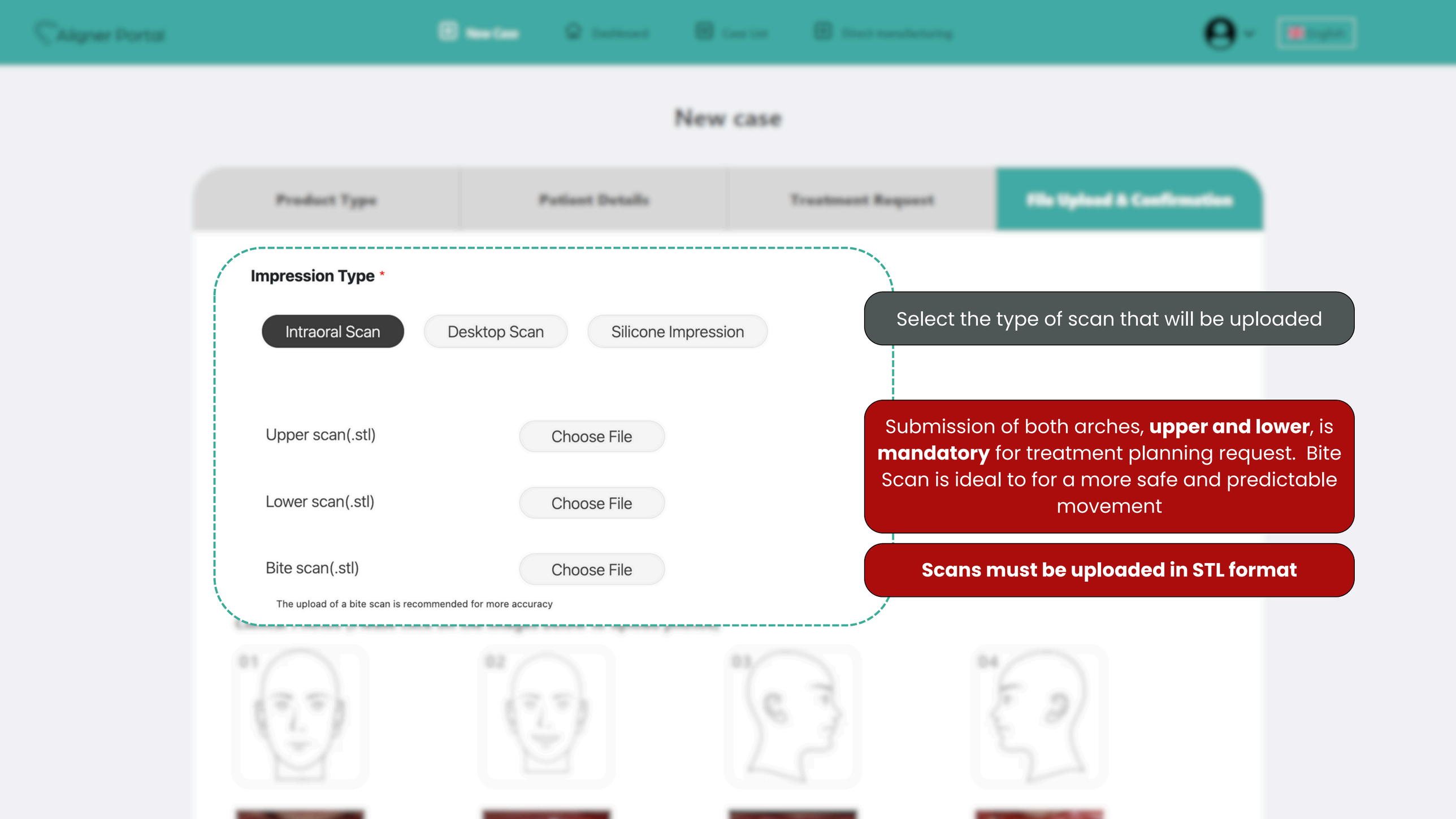


Save to apply changes

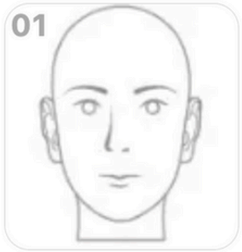
Provide detailed information regarding the treatment you are seeking and the desired outcome.

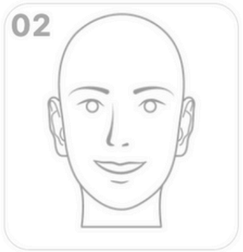
Doctor's Instructions

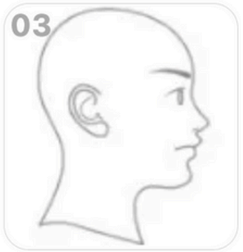

Aligner Portal
New Case
Dashboard
Case List
Direct manufacturing
English
Treat *
Both arches
Upper Arch
Lower Arch
Treatment Type *
3-3 Social Smile
5-5 Pre molar to pre molar
7-7 Full Treatment
As Recommended
Overjet *
Maintain
Improve
Overbite *
Maintain
Improve
Midline *
Maintain
Improve
IPR *
Yes
No
As Recommended
Attachments *
Yes
No
As Recommended
Doctor's Instructions
Patient is happy with Phase 1, please produce phase 2
Back
Save
For each category,
select the option that applies to your request
We recommend selecting 'As Recommended' for IPR and attachments.
Otherwise, we will inform you about possible deviations necessary to achieve desired results.
Use the 'Doctor's Instructions' field to specify your preferences for the treatment plan.
If a pontic is required, specify the tooth and add the shade (A1, A2, or A3).
Proceed to next steps

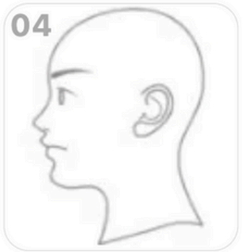

New case
Product Type
Patient Details
Treatment Request
File Upload & Confirmation
Impression Type *
Intraoral Scan
Desktop Scan
Silicone Impression
Upper scan(.stl)
Choose File
Lower scan(.stl)
Choose File
Bite scan(.stl)
Choose File
The upload of a bite scan is recommended for more accuracy
Select the type of scan that will be uploaded
Submission of both arches, upper and lower, is mandatory for treatment planning request. Bite Scan is ideal to for a more safe and predictable movement
Scans must be uploaded in STL format

Clinical Photos (Please click on the images below to upload photos)









Extraoral photos are helpful for optimal planning

Follow the guide of which photos to upload. Visual samples are available on each field.

- Frontal bite
- Upper and lower occlusal
- Left and right lateral view

Radiographs

Add a new file

Choose File

An **x-ray** is used to assess the roots and bone structure and highly recommended for optimal, predictable, and safe planning.

Other documents / Photos

Add a new file

Choose File

For additional files, upload them using the **'Other documents/Photos'** button.

I hereby confirm that I have filled out the form completely and truthfully. *

I hereby confirm that I have read and accepted the Privacy policy. Furthermore, I agree to the processing of related data. * Privacy Policy

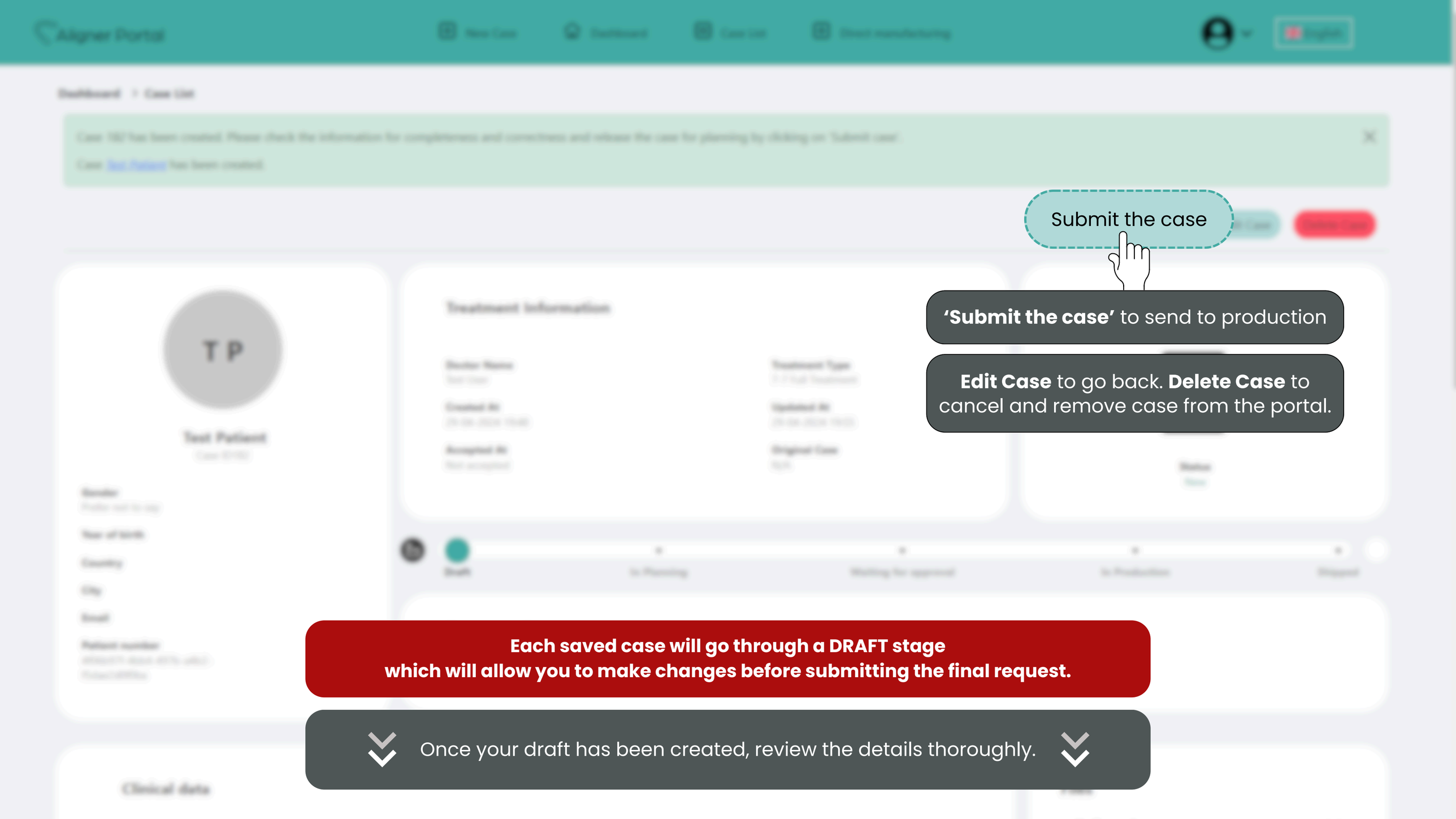
Confirm that everything has been filled completely and truthfully.

Read and confirm the privacy policy.

Back

Save

Create the draft


Submit the case
‘Submit the case’ to send to production
Edit Case to go back. Delete Case to cancel and remove case from the portal.
Each saved case will go through a DRAFT stage
which will allow you to make changes before submitting the final request.
Once your draft has been created, review the details thoroughly.

You will find all previously uploaded documents and information inside the draft, allowing you to review them before finalizing the case submission.

Add Other Documents

OPTIONAL
'Add Other Documents' allow you to upload new files to a case that's already been submitted.

T Add New Comment *

*** Use this field to ask questions. Our team will respond within 1 business day***

Save

The case has been submitted.

A confirmation banner will appear after you submit the case

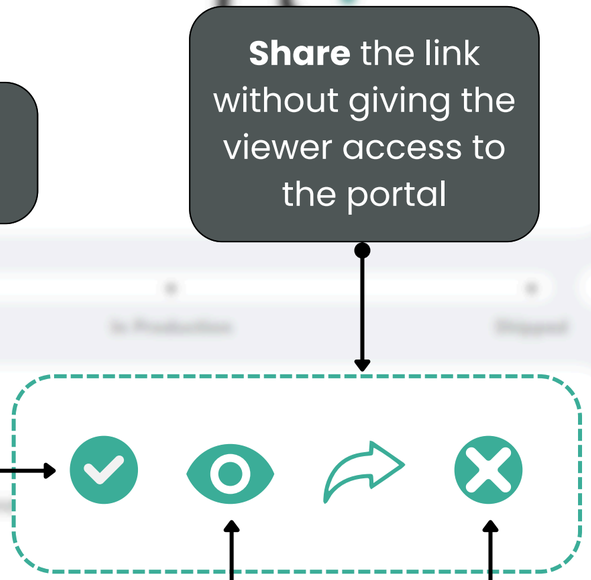
T P

Case ID182

A unique Case ID will be generated

To protect the privacy of the patient, always refer to the case ID when communicating with our team.

You will receive an email notification when the Treatment Plan Simulation is uploaded or when comments from our specialists are added to the case.



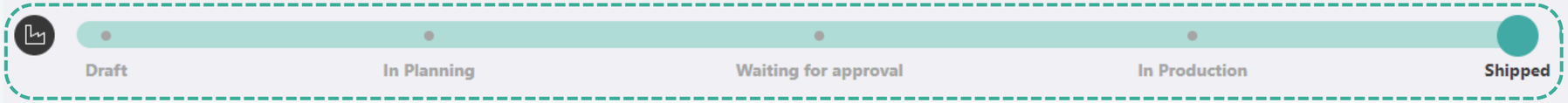
Accept the plan to proceed with production

Share the link without giving the viewer access to the portal

View the simulation

Reject the plan

Once accepted, the status will change to **‘In Production’** and **‘Shipped’** accordingly.



Aligner Portal

Dashboard Overview

Aligner Portal

Dashboard | Case List | Manual

Profile | English

Overview

Complete case list

Order options

New Aligner Order

Full Service

Upload STLs for manufacturing aligners (No Treatment plan) OR

Fabrication only

Case status chart

Total Cases

0

Drafts
In Planning
Waiting for Approval
Rejected Plans
In Production
Shipped

In Planning
0

In Production
0

Waiting for Approval
0

Draft
0

Rejected Plans
0

Shipped
0

Overview of the number of cases under each status

Your most recent case submissions

Search...

Case status

From dd/mm/yyyy

To dd/mm/yyyy

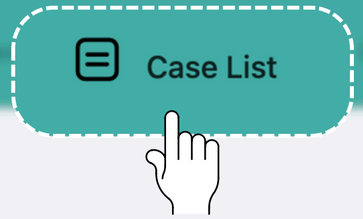
No results were found. Check your spelling or try with a different keyword.

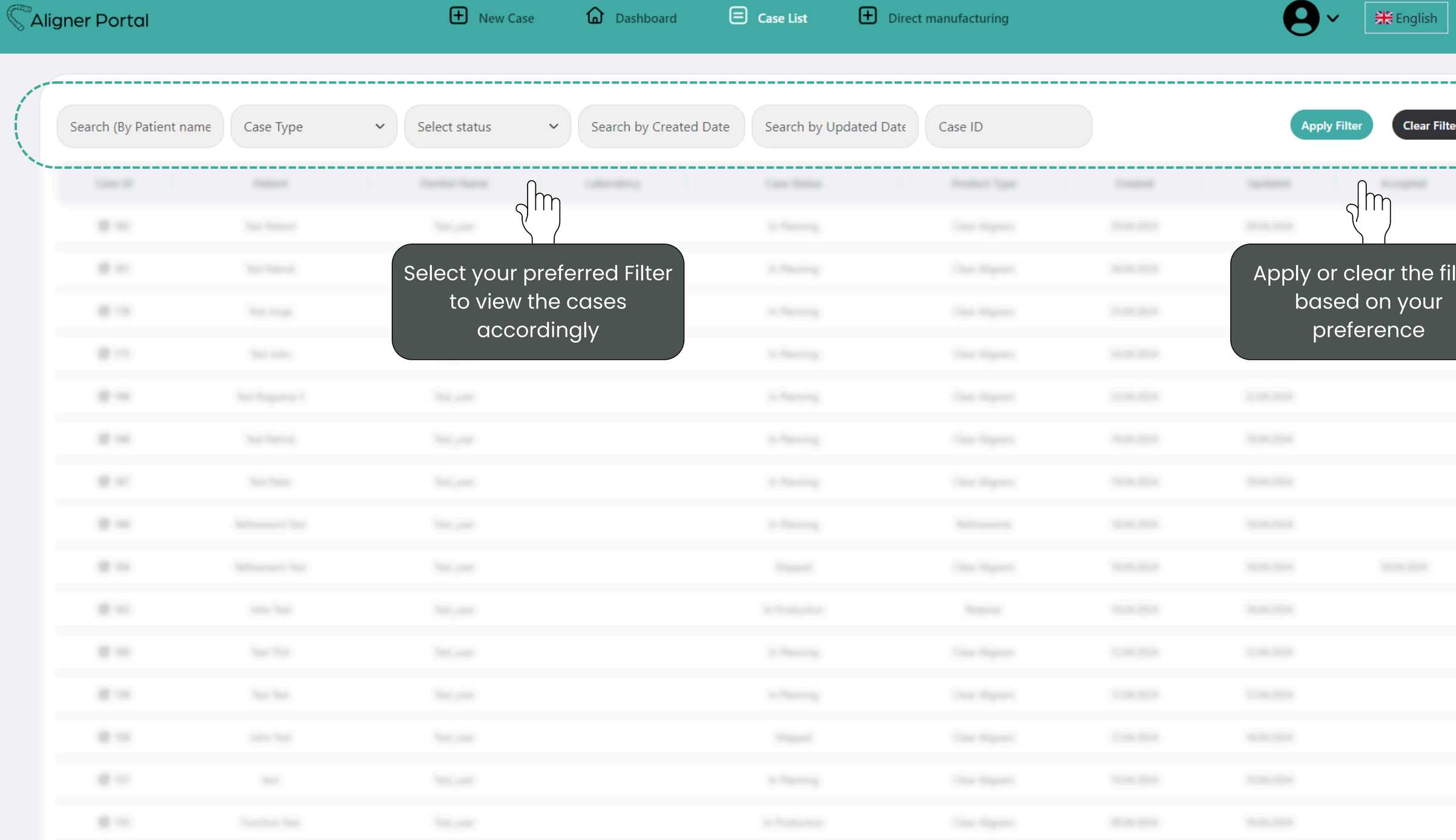
5

Data Privacy Contact

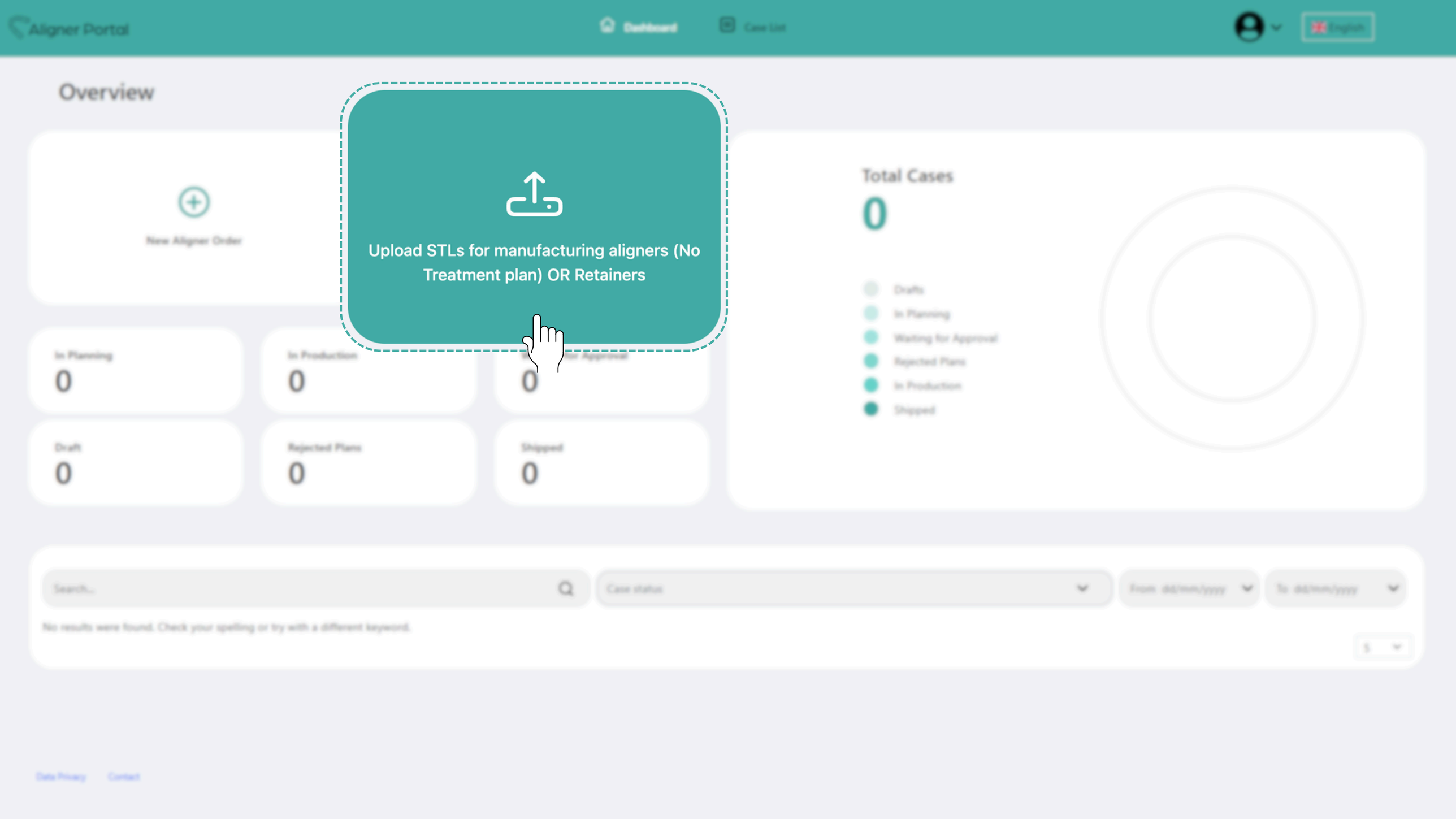
Aligner Portal

How to Review Your Case List


Case List


Aligner Portal
New Case
Dashboard
Case List
Direct manufacturing
English
Search (By Patient name
Case Type
Select status
Search by Created Date
Search by Updated Date
Case ID
Apply Filter
Clear Filter
Select your preferred Filter to view the cases accordingly
Apply or clear the filter based on your preference

How to Submit an Aligner Case for Direct Manufacturing


Aligner Portal
Dashboard
Case List
English
Overview
New Aligner Order
Upload STLs for manufacturing aligners (No Treatment plan) OR Retainers
Total Cases
0
Drafts
In Planning
Waiting for Approval
Rejected Plans
In Production
Shipped
In Planning
0
In Production
0
0
Draft
0
Rejected Plans
0
Shipped
0
Search...
Case status
From dd/mm/yyyy
To dd/mm/yyyy
No results were found. Check your spelling or try with a different keyword.
Data Privacy
Contact

Aligner Portal

New Case | Dashboard | Case List | Direct manufacturing

English

New case

Product Type | Patient Details | File Upload & Confirmation

Clear Aligners (3D Aligners)

Retainer

Next

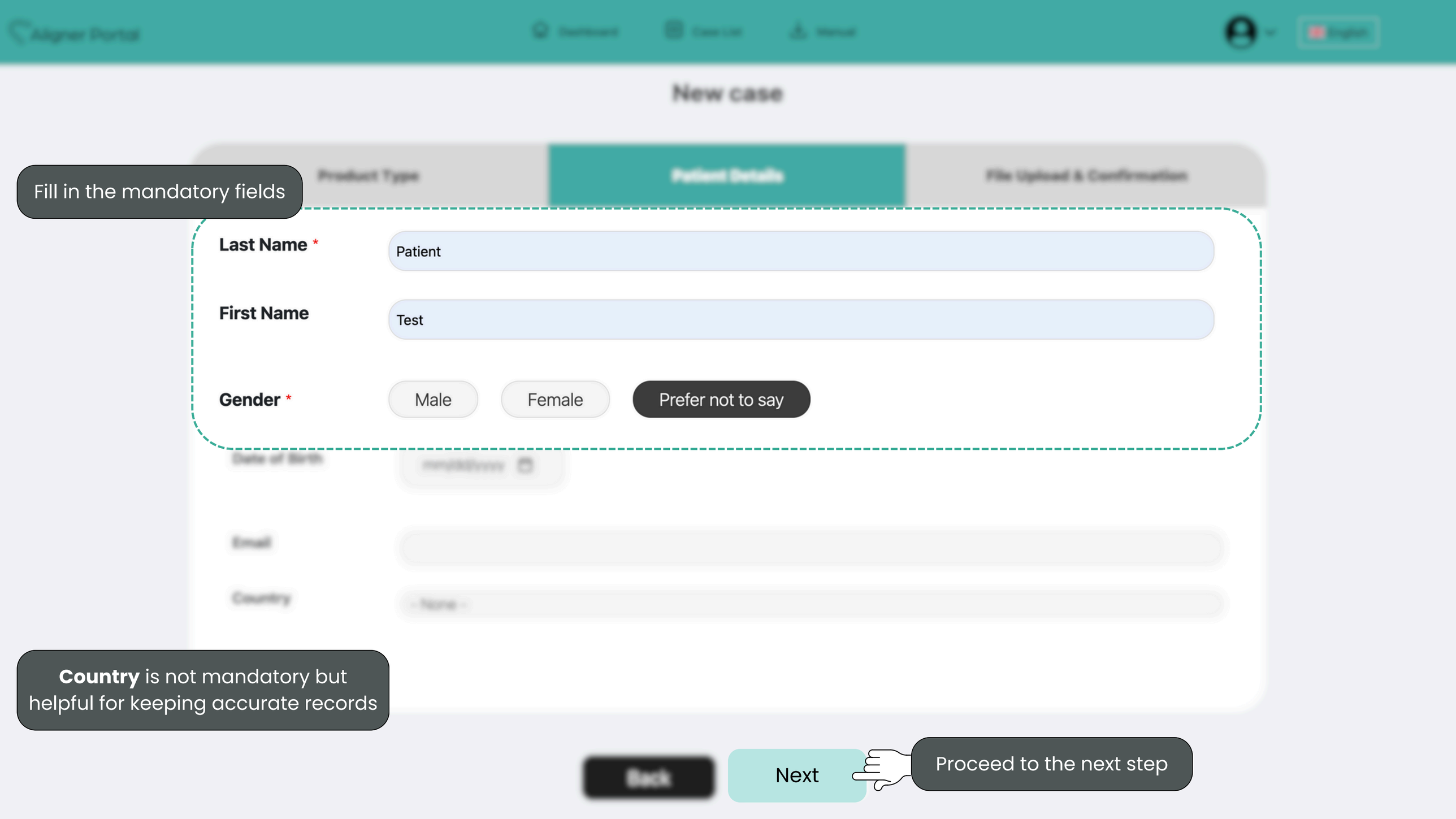
Data Privacy | Contact

Activate Windows
Go to Settings to activate Windows.

Fill in the mandatory fields

Country is not mandatory but helpful for keeping accurate records

Proceed to the next step



Aligner Portal | New Case | Dashboard | Case List | Direct manufacturing | English

New case

Product Type | **Patient Details** | **File Upload & Confirmation**

Select the arch that require aligners

Treat * Both arches | Upper Arch | Lower Arch

Allowed types: zip tar png jpg jpeg pdf. *

- BiteScan_3.stl
- LowerJawScan_0.stl
- UpperJawScan_0.stl

Add a new file — Choose File

Upload by clicking **'Choose file'**

Comment

Important notes can be added in the **Comment** field

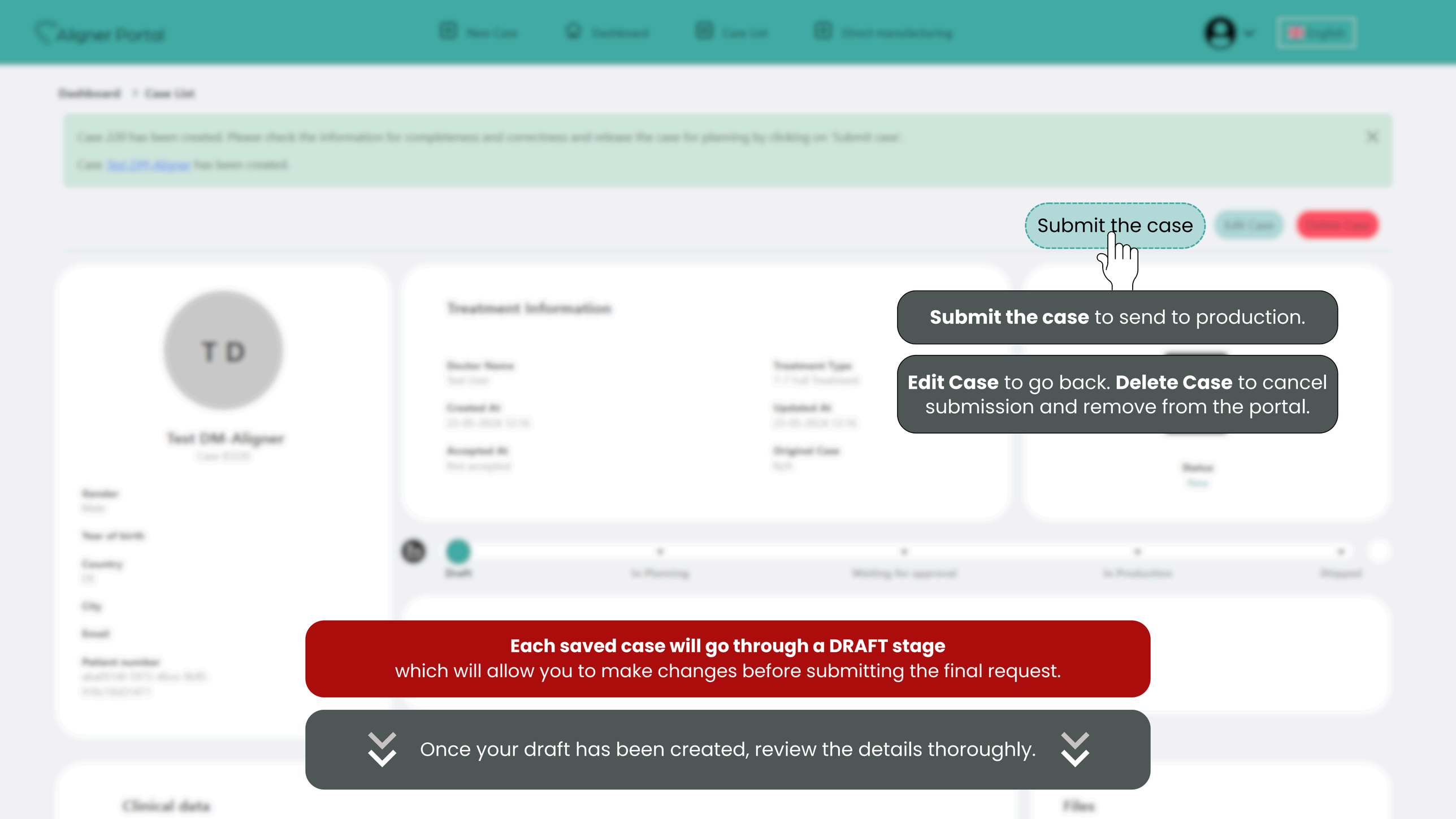
I hereby confirm that I have filled out the form completely and trut

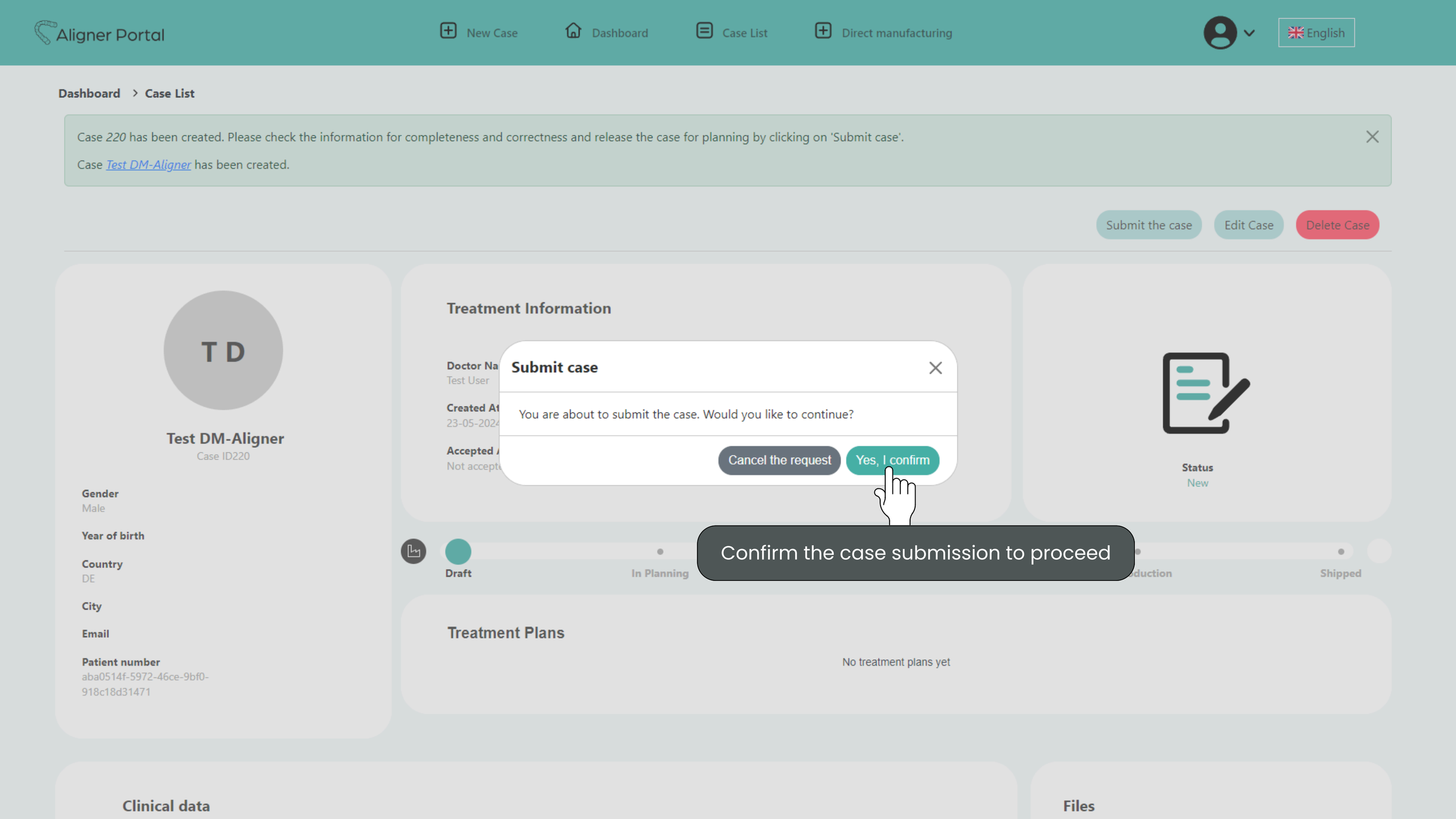
I hereby confirm that I have read and accepted the Privacy policy.

Confirm that everything has been filled completely and truthfully. Read and confirm the privacy policy.

Back | Save

Save to **create the draft**


Submit the case
Submit the case to send to production.
Edit Case to go back. Delete Case to cancel submission and remove from the portal.
Each saved case will go through a DRAFT stage
which will allow you to make changes before submitting the final request.
Once your draft has been created, review the details thoroughly.


Aligner Portal
New Case
Dashboard
Case List
Direct manufacturing
English
Dashboard > Case List
Case 220 has been created. Please check the information for completeness and correctness and release the case for planning by clicking on 'Submit case'.
Case Test DM-Aligner has been created.
Submit the case
Edit Case
Delete Case
T D
Test DM-Aligner
Case ID220
Gender
Male
Year of birth
Country
DE
City
Email
Patient number
aba0514f-5972-46ce-9bf0-918c18d31471
Treatment Information
Doctor Na
Test User
Created At
23-05-2024
Accepted
Not accepte
Submit case
You are about to submit the case. Would you like to continue?
Cancel the request
Yes, I confirm
Status
New
Draft
In Planning
Shipped
Confirm the case submission to proceed
Treatment Plans
No treatment plans yet
Clinical data
Files

The case has been submitted.

A confirmation banner will appear after you submit the case.

T D

Case ID220

A unique Case ID will be generated.

To protect the privacy of the patient, always refer to the case ID when communicating with our team.

Treatment Information

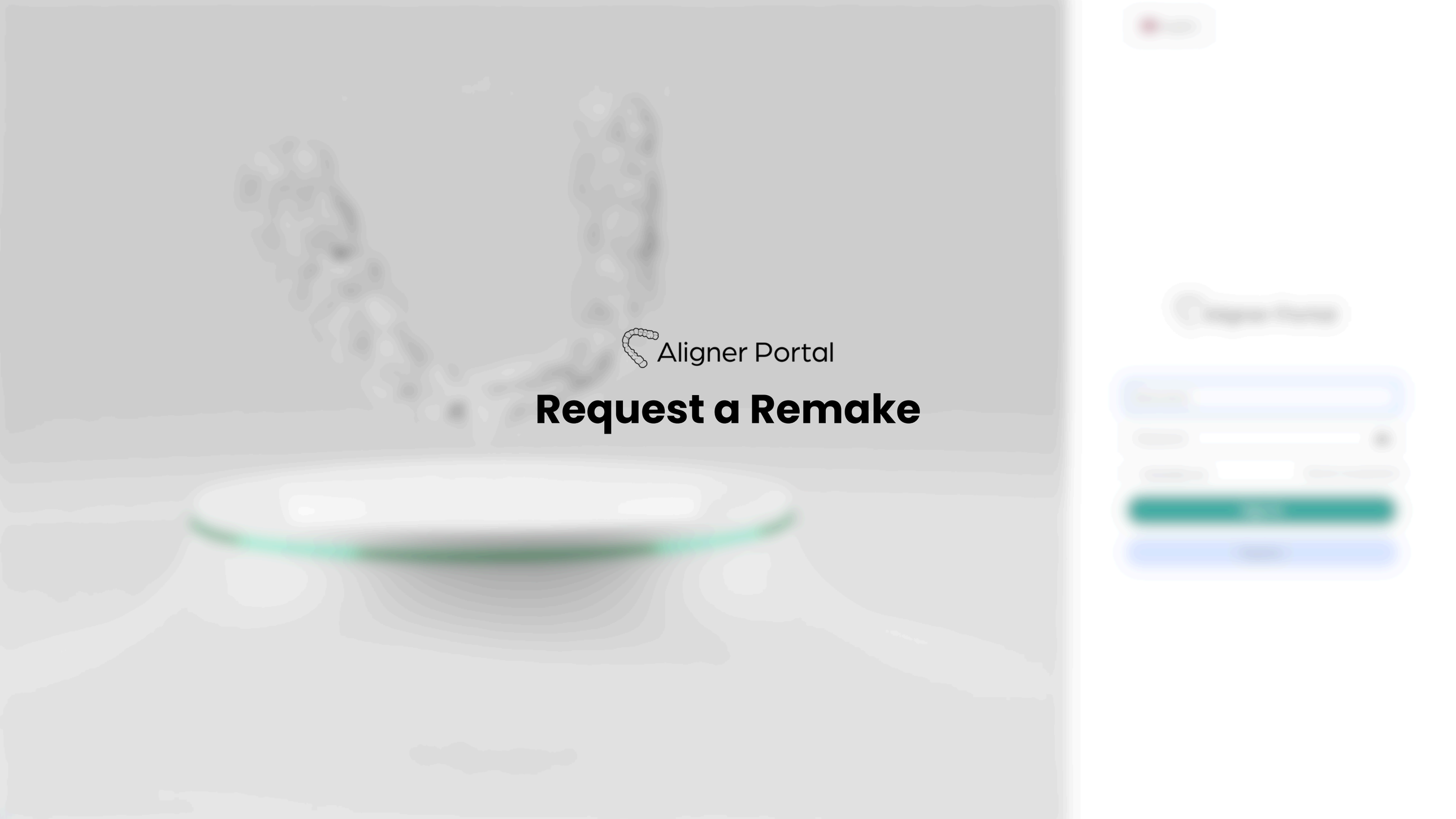
The status will change from **'In Production'** to **'Shipped'** accordingly.

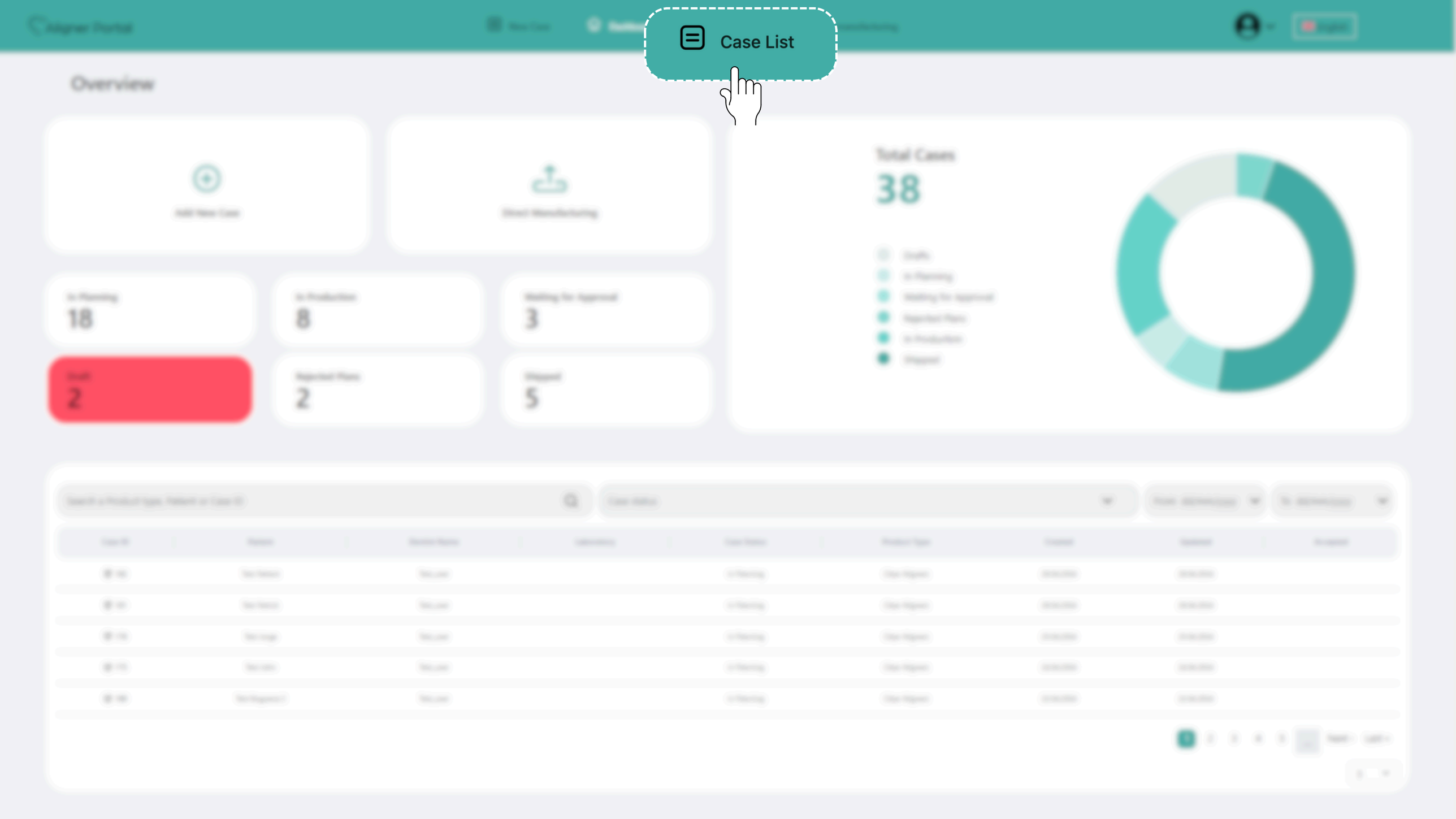
Draft | In Planning | Waiting for approval | In Production | **Shipped**

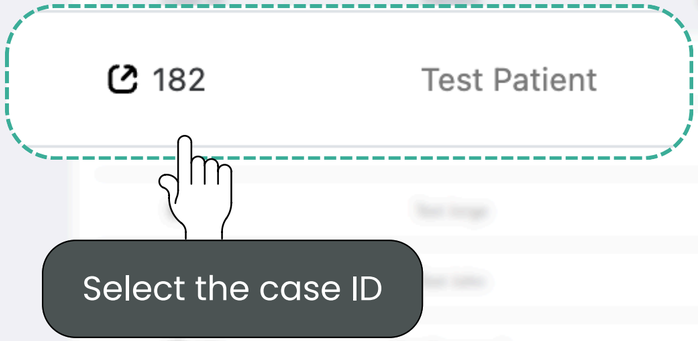
Treatment Plans

Clinical data

Files


Aligner Portal
Request a Remake


Case List
Overview
Total Cases
38
18
8
3
2
2
5


182
Test Patient
Select the case ID

Please pay attention to the mandatory requirements to proceed with the remake request.

Scroll down to the **Comment Field**

Include photos of the affected aligner and teeth, especially important in case of fit problems or manufacturing complaints such as sharp edges or breakage.

Add Other documents

Check for health conditions such as bruxism (teeth grinding or excessive clenching).

If possible, return the aligners with a short note for inspection or possible adjustment.

- Post a comment in the portal to point out the need for an Upper / Lower remake for Aligner XY.
- Doctor must indicate which aligner the patient is currently wearing.
- Add the reason for the remake (e.g. broken aligner, lost aligner, lack of fit, sharp edges or breakage, etc.)

Add New Comment

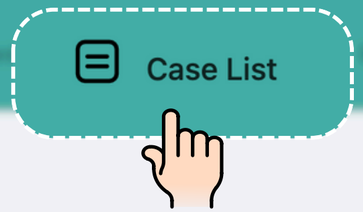
Aligner #5 doesn't fit in the upper; gap between incisors and aligner.
0.2 mm IPR was done between 11 and 12; 13 and 14 before aligner #3 as recommended.

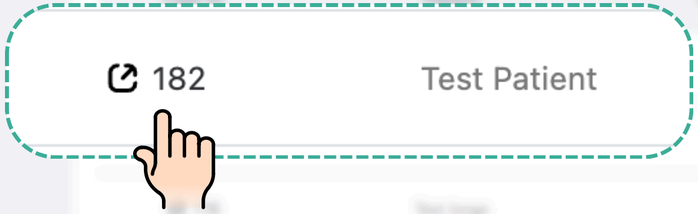
Aligner Portal

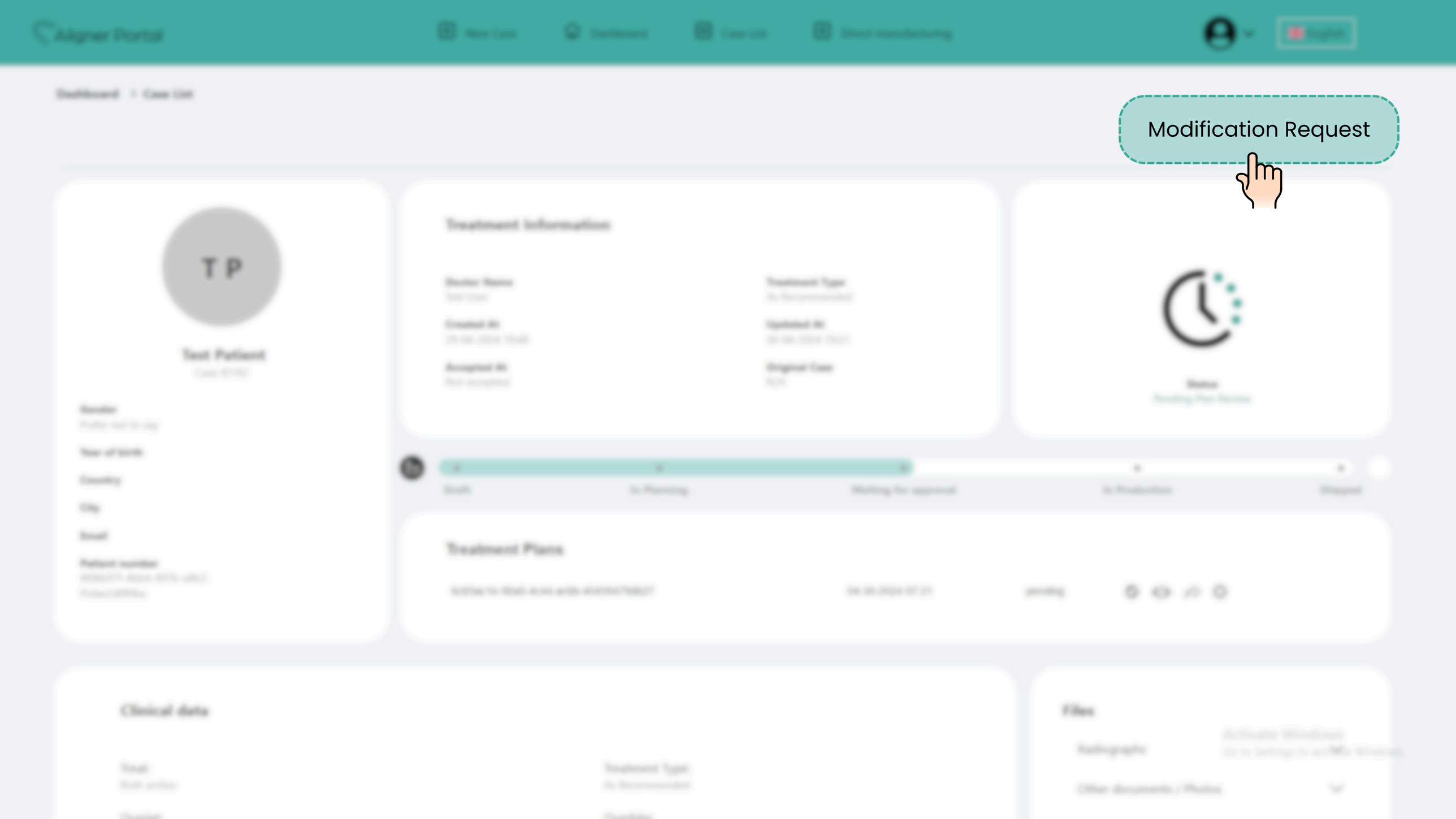
Modification Request

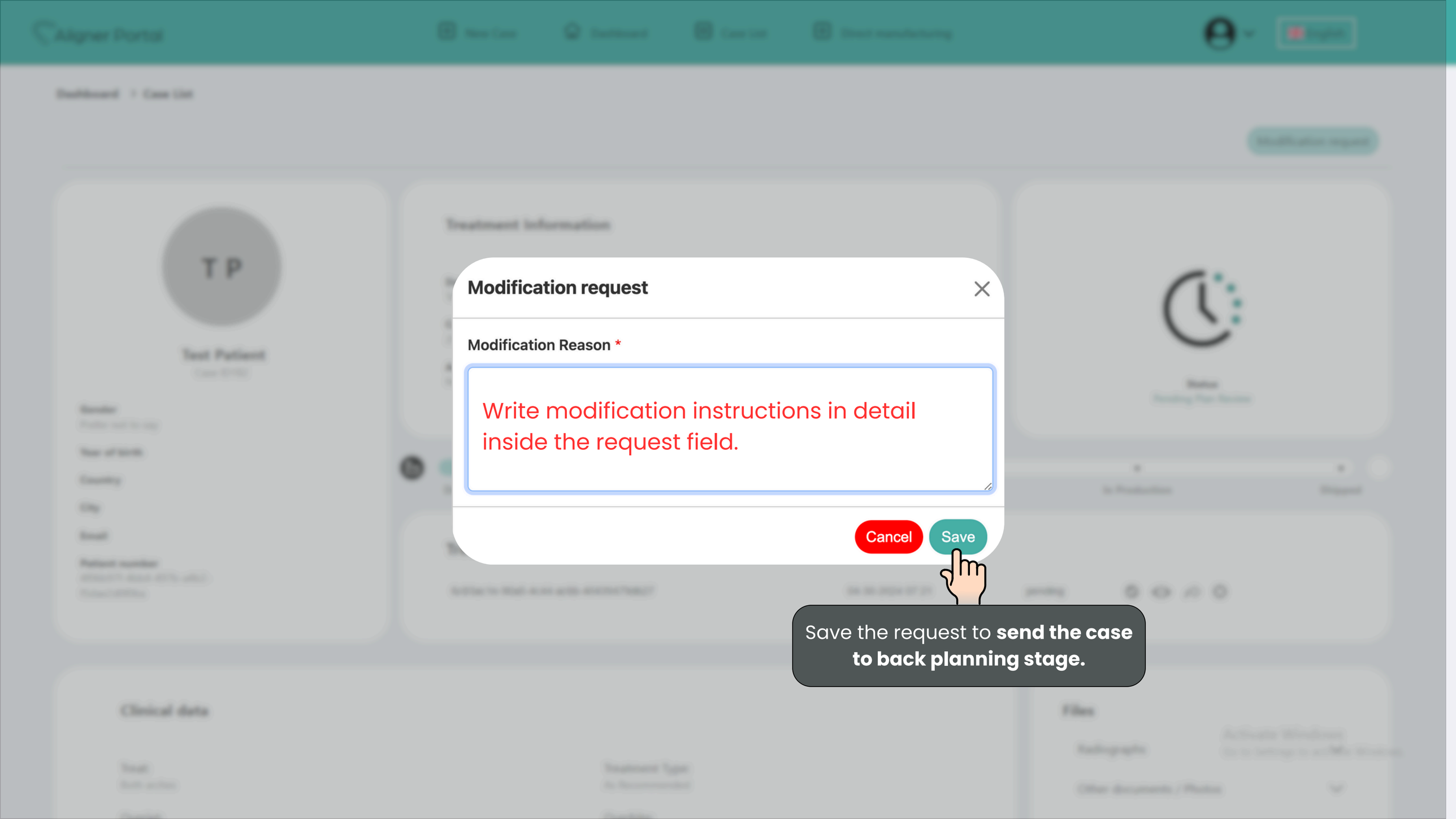
for Standard ONYX treatment plan only

If Motionviewer Software is used, request modification inside the Viewer as shown here.


Case List


182
Test Patient


Modification Request


Modification request
Modification Reason *
Write modification instructions in detail inside the request field.
Cancel
Save
Save the request to **send the case to back planning stage.**

Add Other Documents

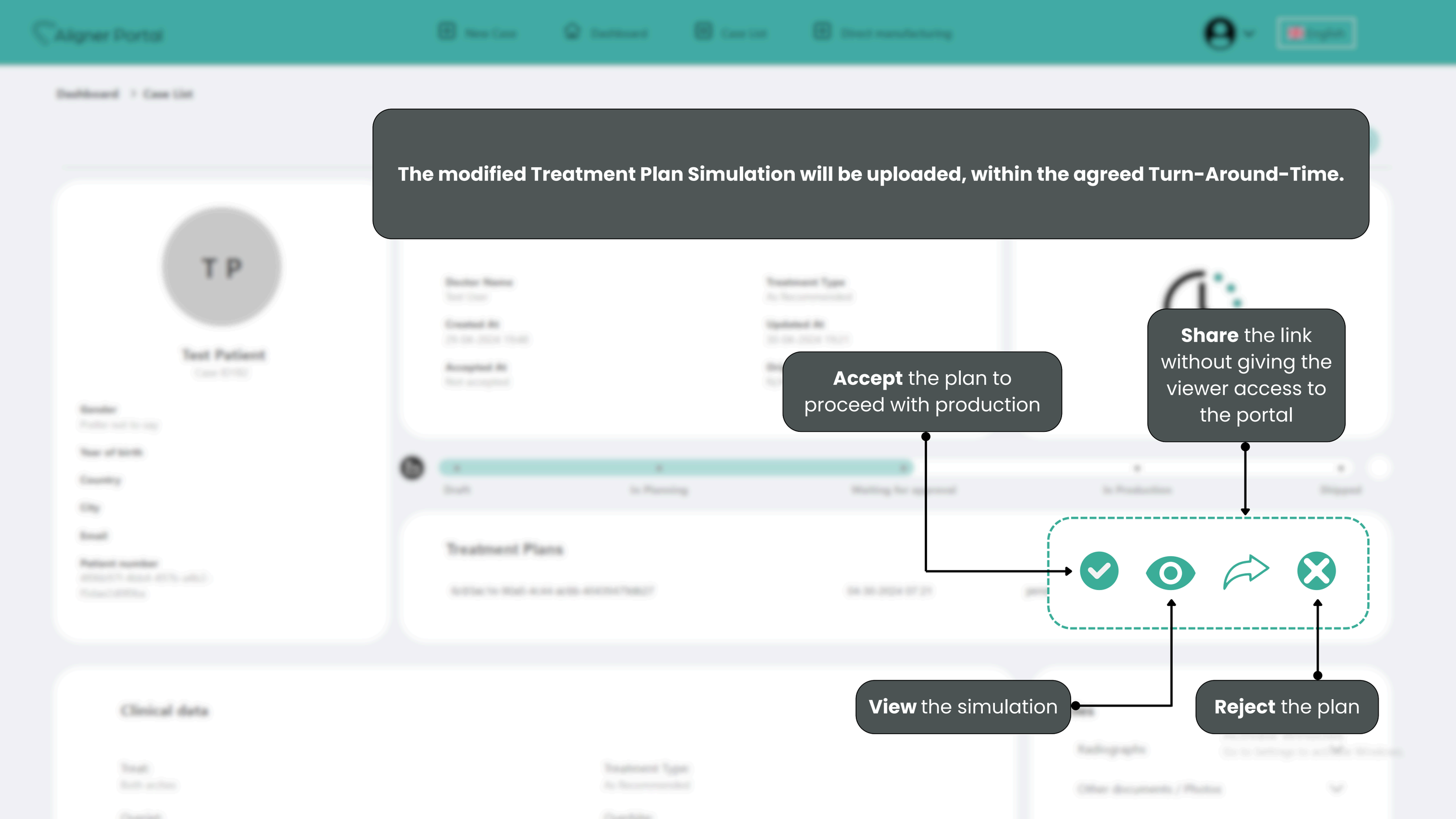
OPTIONAL

‘Add Other Documents’ allow you to upload new files to a case that’s already been submitted.

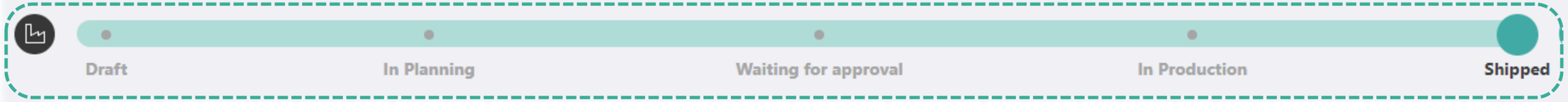
Add New Comment

*** Use this field to ask questions about the case and our team will respond within 1 business day***

The modified Treatment Plan Simulation will be uploaded, within the agreed Turn-Around-Time.

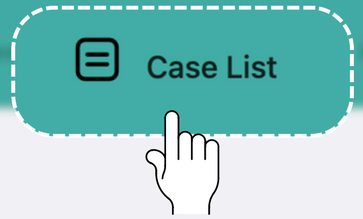


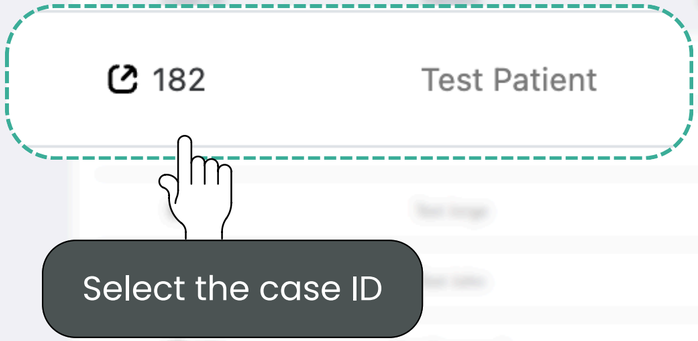
Once approved, the status will change to **‘In Production’** and **‘Shipped’** accordingly.



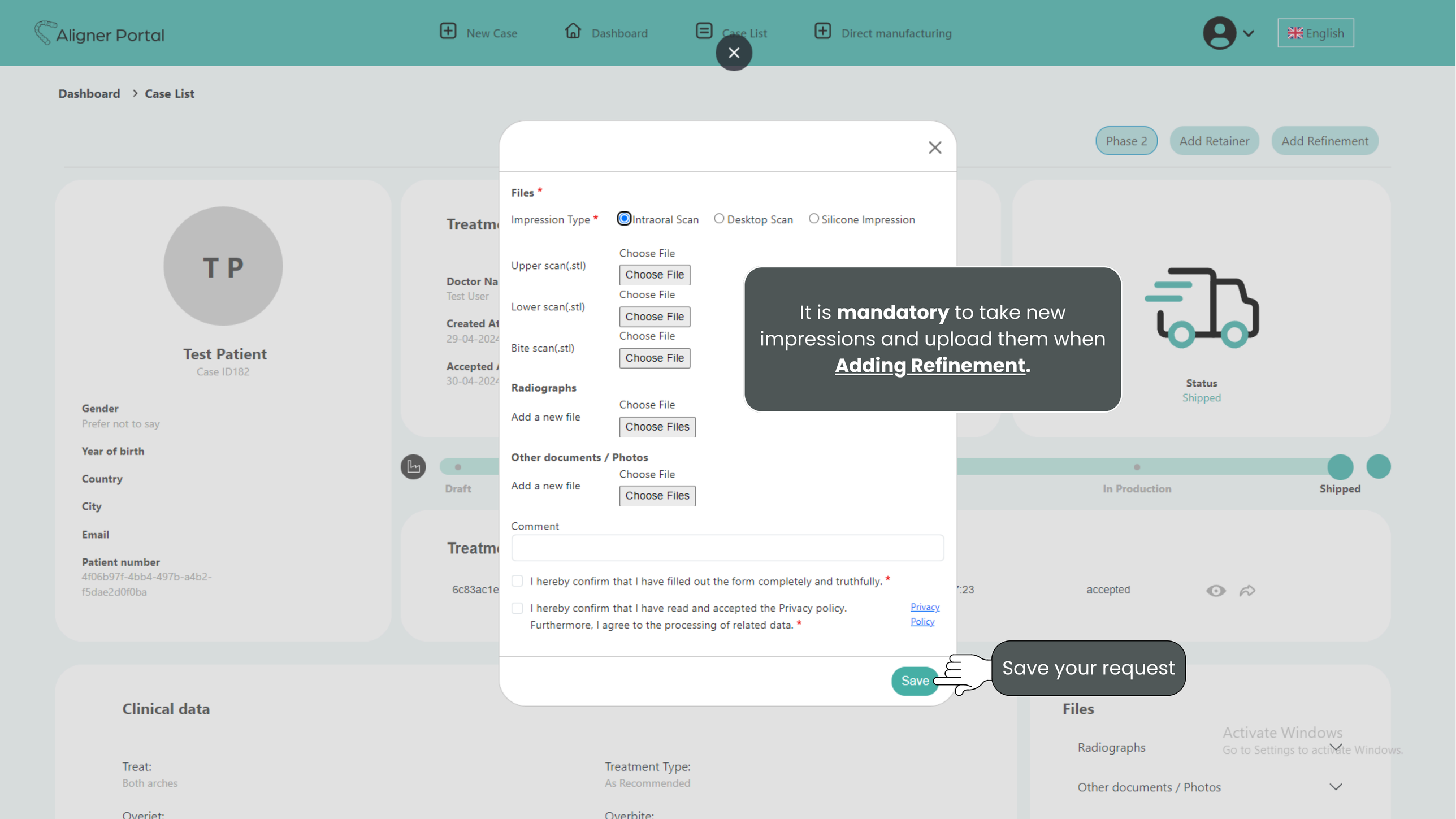
Aligner Portal

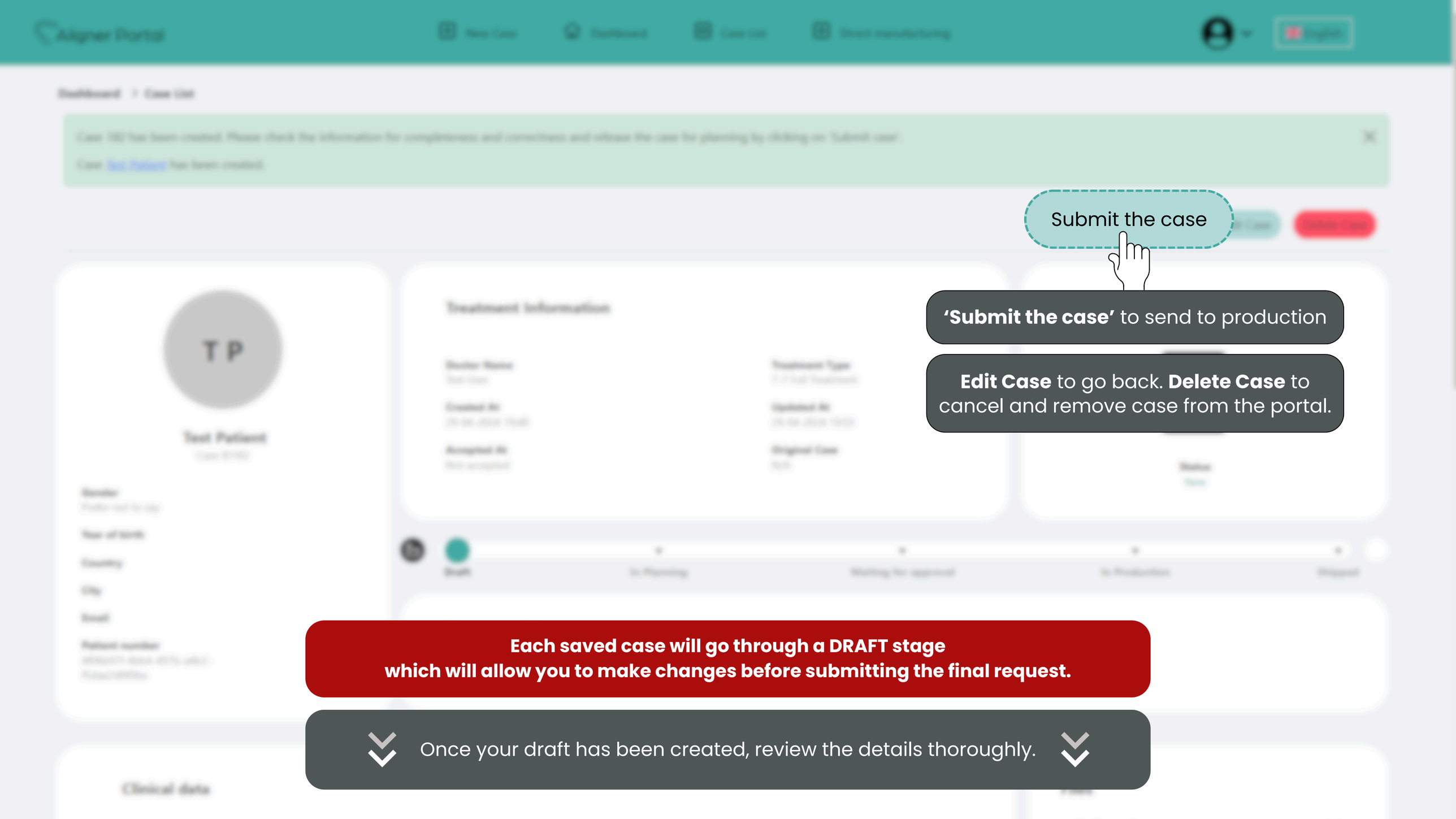
How to Add Refinement


Case List


182
Test Patient
Select the case ID

Add Refinement


Aligner Portal
New Case
Dashboard
Case List
Direct manufacturing
English
Dashboard > Case List
Phase 2
Add Retainer
Add Refinement
T P
Test Patient
Case ID182
Gender
Prefer not to say
Year of birth
Country
City
Email
Patient number
4f06b97f-4bb4-497b-a4b2-f5dae2d0f0ba
Treatm
Doctor Na
Test User
Created At
29-04-2024
Accepted
30-04-2024
Files *
Impression Type *
Intraoral Scan
Desktop Scan
Silicone Impression
Upper scan(.stl)
Choose File
Choose File
Lower scan(.stl)
Choose File
Choose File
Bite scan(.stl)
Choose File
Choose File
Radiographs
Add a new file
Choose File
Choose Files
Other documents / Photos
Add a new file
Choose File
Choose Files
Comment
I hereby confirm that I have filled out the form completely and truthfully. *
I hereby confirm that I have read and accepted the Privacy policy. Furthermore, I agree to the processing of related data. *
Privacy Policy
Save
It is mandatory to take new impressions and upload them when Adding Refinement.
Status
Shipped
Draft
In Production
Shipped
Treatm
6c83ac1e
:23
accepted
Save your request
Clinical data
Treat:
Both arches
Treatment Type:
As Recommended
Overjet:
Overbite:
Files
Radiographs
Activate Windows
Go to Settings to activate Windows.
Other documents / Photos


Submit the case
‘Submit the case’ to send to production
Edit Case to go back. Delete Case to cancel and remove case from the portal.
Each saved case will go through a DRAFT stage
which will allow you to make changes before submitting the final request.
Once your draft has been created, review the details thoroughly.

Aligner Portal

New Case | Dashboard | Case List | Direct manufacturing | English

Dashboard > Case List

Case *224* has been created. Please check the information for completeness and correctness and release the case for planning by clicking on 'Submit case'.

Case *Test Patient* has been created.

Submit the case | Edit Case | Delete Case

T P

Test Patient

Case ID224

Gender
Prefer not to say

Year of birth

Country

City

Email

Patient number
28ce5a80-e1a2-4e27-9824-a1b4999a3407

Treatment Information

Doctor Na
Test User

Created At
23-05-2024

Accepted
Not accepte

Submit case

You are about to submit the case. Would you like to continue?

Cancel the request | Yes, I confirm

Status
New

Draft | In Planning | Wait | Shipped

Read and review the warnings carefully before confirming the submission.

Treatment Plans

No treatment plans yet

Clinical data

Files

The case has been submitted.

A confirmation banner will appear after you submit the case

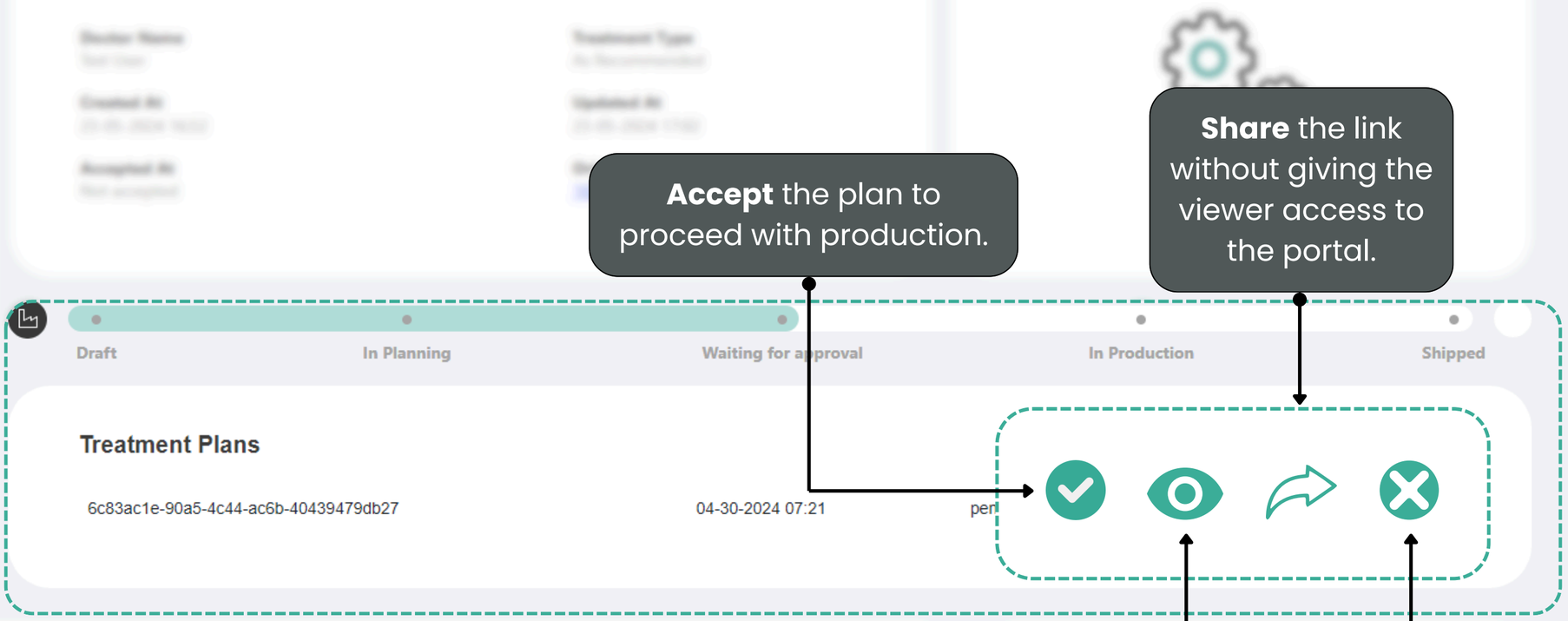
T P

Case ID224

A unique Case ID will be generated

To protect the privacy of the patient, always refer to the case ID when communicating with our team.

You will receive an email notification when the Treatment Plan Simulation is uploaded or when comments from our specialists are added to the case.



Accept the plan to proceed with production.

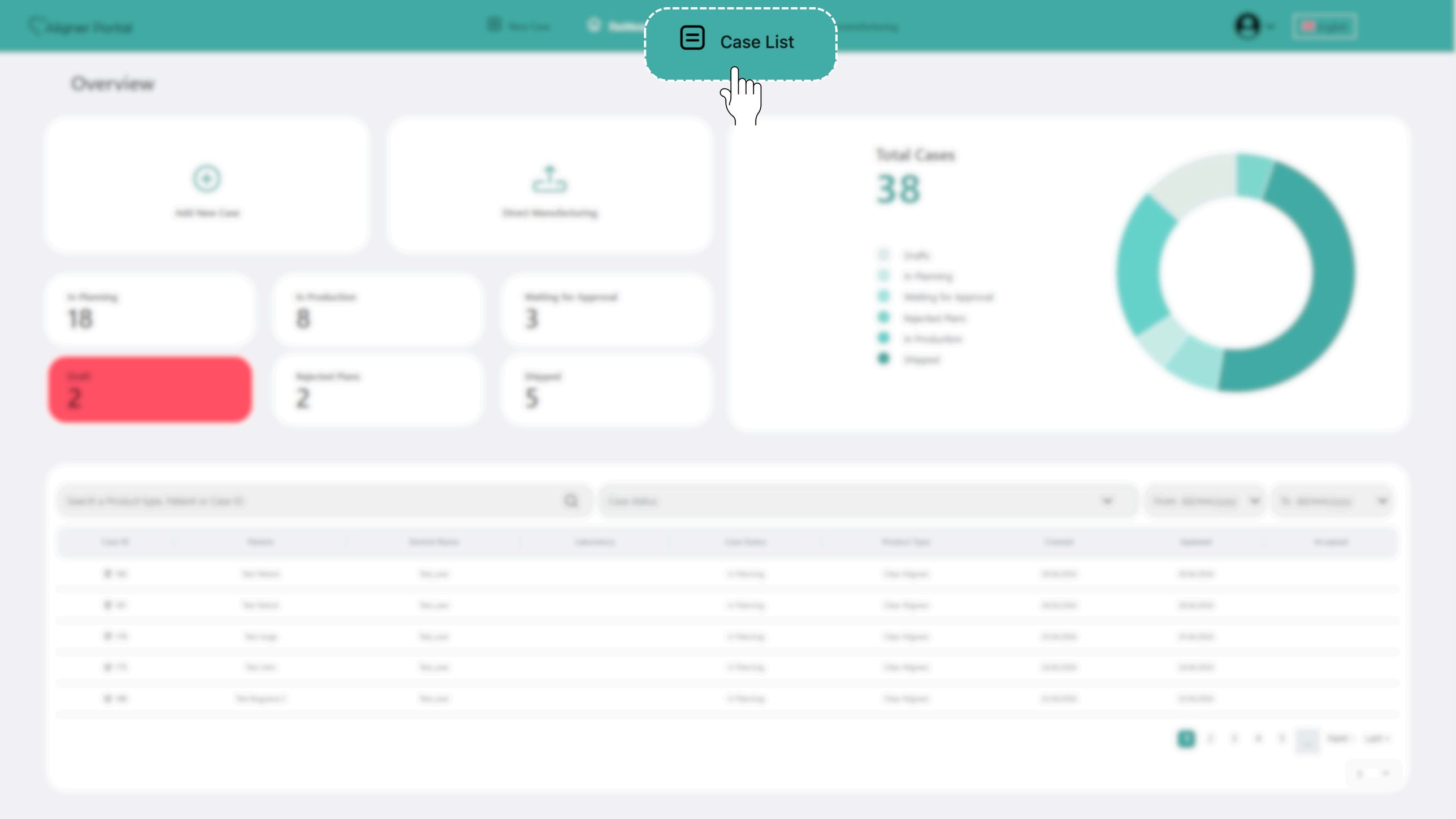
Share the link without giving the viewer access to the portal.

View the simulation.

Reject the plan.

Aligner Portal

How to Add Retainer to an Existing Aligner Case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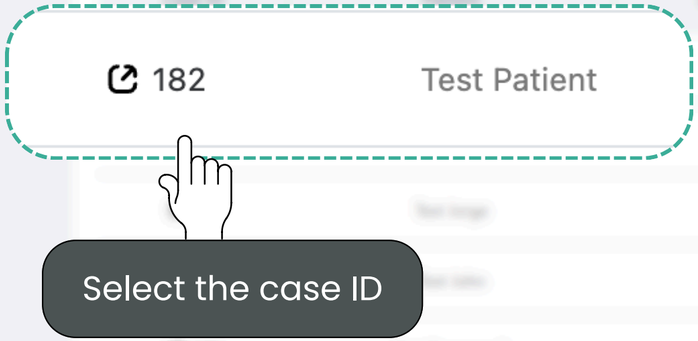
182
Test Patient
Select the case ID

Add retainer

Submit the request when the patient is wearing the last aligner.

Removable retainer

For an optimal fit, we recommend taking new impressions. If desired, we can also manufacture the retainers without new impressions.

Files *

Impression Type * (•) Intraoral Scan ( ) Desktop Scan ( ) Silicone Impression

Upper scan(.stl) Choose File [Choose File]

Lower scan(.stl) Choose File [Choose File]

Bite scan(.stl) Choose File [Choose File]

Retainer Request *

Treat * (•) Both arches ( ) Upper Arch ( ) Lower Arch

Retainer Type * ( ) MEMOTAIN (fixed lingual retainer) (•) Removable plastic retainer

Patient's Chief Complaint

[ ] I hereby confirm that I have filled out the form completely and truthfully. *

[ ] I hereby confirm that I have read and accepted the Privacy policy. Furthermore, I agree to the processing of related data. * Privacy Policy

Save

MEMOTAIN
Fixed lingual retainer

It is **mandatory** to take new impressions and upload them when submitting a request for fixed Lingual Retainers.

Files *

Impression Type * (•) Intraoral Scan ( ) Desktop Scan ( ) Silicone Impression

Upper scan(.stl) Choose File [Choose File]

Lower scan(.stl) Choose File [Choose File]

Bite scan(.stl) Choose File [Choose File]

Retainer Request *

Treat * (•) Both arches ( ) Upper Arch ( ) Lower Arch

Retainer Type * (•) MEMOTAIN (fixed lingual retainer) ( ) Removable plastic retainer

Upper Range * ( ) 2-2 ( ) 3-3 (•) 4-4

Lower Range * ( ) 2-2 ( ) 3-3 (•) 4-4

Patient's Chief Complaint

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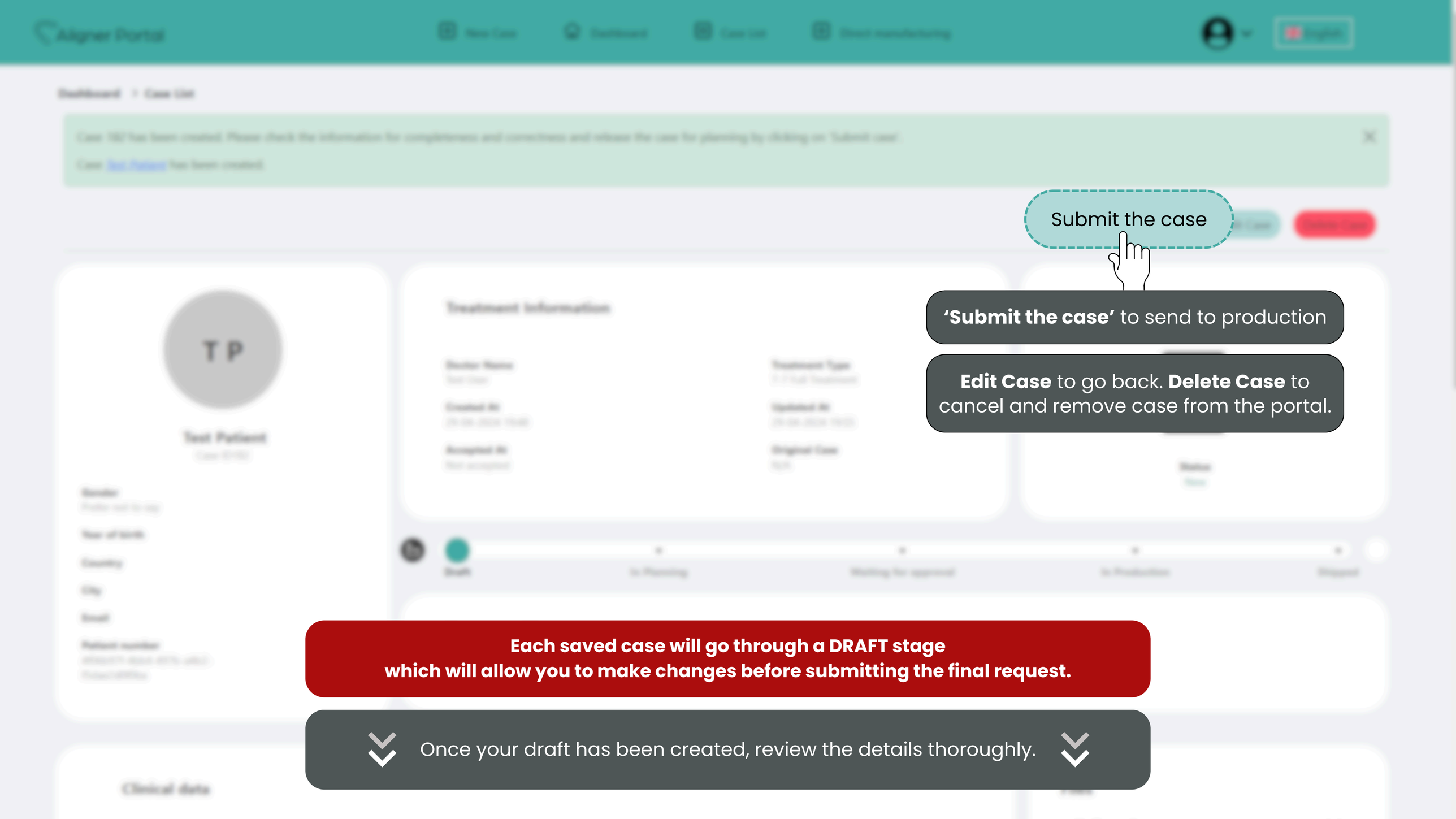
Save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T P

Test Patient

Case ID224

Gender
Prefer not to say

Year of birth

Country

City

Email

Patient number
28ce5a80-e1a2-4e27-9824-a1b4999a3407

Treatment Information

Doctor Na
Test User

Created At
23-05-2024

Accepted
Not accepte

Submit case

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Cancel the request | Yes, I confirm

Status
New

Draft | In Planning | Wait | Shipped

Read and review the warnings carefully before confirming the submission.

Treatment Plans

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Clinical data

Files

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A confirmation banner will appear after submitting the case

T P

Case ID224

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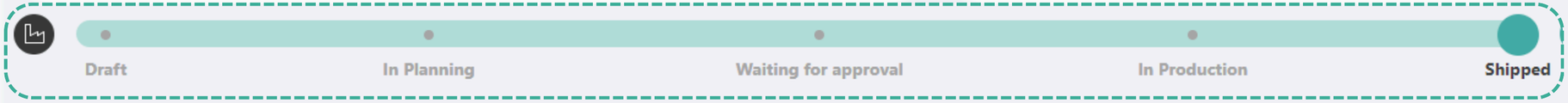
The status will change from **'In Production'** to **'Shipped'** accordingly.